



OFFICE OF SPECIAL EVENTS
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RESERVATION PERIODS by MONTH OF DESIRED RESERVATION

DESIRED RESERVATION MONTH ↓	LOTTERY BOOKING <i>Submit this lottery form between the 1st and 20th day of ↓</i>	SUBMIT REQUEST ONLINE Book open dates UP TO 180 days in advance. ↓
January	March <i>the year before</i>	<i>Book online starting in July</i>
February	April <i>the year before</i>	<i>Book online starting in August</i>
March	May <i>the year before</i>	<i>Book online starting in September</i>
April	June <i>the year before</i>	<i>Book online starting in October</i>
May	July <i>the year before</i>	<i>Book online starting in November</i>
June	August <i>the year before</i>	<i>Book online starting in December</i>
July	September <i>the year before</i>	<i>Book online starting in January</i>
August	October <i>the year before</i>	<i>Book online starting in February</i>
September	November <i>the year before</i>	<i>Book online starting in March</i>
October	December <i>the year before</i>	<i>Book online starting in April</i>
November	January <i>the same year</i>	<i>Book online starting in May</i>
December	February <i>the same year</i>	<i>Book online starting in June</i>

The Lottery –

- Most commonly used to secure a location early for events such as weddings or anniversaries.
- NOTE – if the noted (10th) month has passed, you must wait until the online booking period.

Open Online Bookings –

- After the lottery, bookings are made online (anytime)/by phone (normal business hours)
- Available on a rolling 180 day schedule in advance of the desired event date