

303 Body Worn Camera Systems

303.4.2 COPIES OF BWC SYSTEM RECORDINGS

BWC media recordings shall be used for official APD business only. This may include public information requests after the recording has been reviewed by the Department Legal Advisor and approved for release by the Department. Copies of BWC System Recordings will not be provided unless the person requesting the copy is authorized to view the recording and does not otherwise have access to view the recording using the BWC system. [Personnel assigned to Special Investigations and Internal Affairs are authorized to create copies of BWC recordings as needed per their investigative process.](#) When a copy is made, it is the responsibility of the person receiving the copy to comply with records retention as outlined in General Orders.