

**2018-2019 BUDGET QUESTION**  
***Response to Request for Information***

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**DEPARTMENT:** Development Services

**REQUEST NO.:** 199

**REQUESTED BY:** Tovo

**DATE REQUESTED:** 9/4/18

**DATE POSTED:** 9/8/18

**REQUEST:** Is the direction provided in Resolution No. 20171214-066 (attached) captured in DSD's fee schedule?

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**RESPONSE:**

On June 7, 2018, DSD provided Council a memo indicating that the final proposal in response to Resolution No. 20171214-066 would be provided by September 30, 2018. The final proposal is not yet completed. Within the memo, it was stated that no anticipated budget resources would be needed in association with demolition permit process redesign options, and this is still the case. The memo referenced is attached on the following page.



## MEMORANDUM

**TO:** Mayor and City Council Members

**FROM:** Rodney Gonzales, Director *RG*  
Development Services Department

**DATE:** June 7, 2018

**SUBJECT:** Response to Resolution No. 20171214-066

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On December 14, 2017, Council passed Resolution No. 20171214-066 directing the City Manager to, among other items, develop a proposal to redesign the demolition permitting process based on the outcomes of stakeholder meetings and achieving the goals set out in the 2017 Demolition Permits audit.

The Development Services Department (DSD) will need additional time to complete the work requested. DSD anticipates submitting a final proposal to City Council by September 30, 2018. The additional time will allow for the analysis of stakeholder input received at public meetings held on March 7<sup>th</sup> and March 28<sup>th</sup> and through [SpeakUpAustin.org](http://SpeakUpAustin.org). Upon completion of the analysis, potential demolition permit process redesign options will be developed and presented to partner City departments and stakeholders through additional public meetings. At this time, DSD does not anticipate budget resources needed for demolition permit process redesign options. Because DSD does not anticipate changes to budget resources needed, this date change would not impact DSD's Fiscal Year 2018/19 budget submission.

The feedback received from the redesign options will be considered in the final proposal submitted to City Council, which will also include an evaluation of process improvements implemented since the 2017 audit.

Should you have questions or need additional information, please do not hesitate to contact Denise Lucas at 512-974-2614 or via email at [Denise.Lucas@austintexas.gov](mailto:Denise.Lucas@austintexas.gov).

**Cc:** Spencer Cronk, City Manager  
Joe Pantalione, Interim Assistant City Manager  
Rodney Gonzales, Director, Development Services Department