

2018-2019 BUDGET QUESTION
Response to Request for Information

DEPARTMENT: Financial Services – Controller’s Office

REQUEST NO.: 124

REQUESTED BY: Alter

DATE REQUESTED: 8/30/18

DATE POSTED: 9/6/18

REQUEST: Please explain the reason for the increase in the Controller’s Office budget from FY 2018 to FY 2019 proposed.

RESPONSE:

From FY 2018 to FY 2019, the Controller’s Office budget increased by \$3,984,280 as a result of the following:

- Costs associated with software licensing (operating portion) for phase 2 of the Human Capital Management system are estimated at \$1,642,500 in the FY 2019 budget. Additional amounts will be requested in future years for future phases of this project.
- Costs associated with the Workforce Management system, which includes electronic time entry and leave requests, access to up-to-date leave balance information, and labor scheduling to assist management with day-to-day operations, requires contractual increases of \$642,767 for additional license subscriptions as this project is rolled out Citywide in FY 2019 and beyond.
- Several existing contracts collectively required an additional \$100,000 of funding for external audits, software applications, and collection services.
- Funding for two new positions to support the financial systems and one new position to support the payroll function, plus associated contractual and commodity funding, is included in the amount of \$308,051.
- Financial Services realigned staff between offices. As part of this realignment, the Controller’s Office received \$1,054,283, along with six existing positions. There was a net-zero impact on the overall Financial Services budget.
- Finally, the increase includes \$236,679 for the citywide wage increase and other built-in cost drivers.