



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

January 10, 2012

African American Arts Technical Resource Center
1009 E. 11th St. Ste 100
Austin, Texas 78702

The City has awarded the contract to your company for the 2011-2012 CULTURAL CONTRACT for the City of Austin, Economic Growth and Redevelopment Services Office in accordance with the referenced documents.

Responsible Department:	EGRSO
Department Contact Person:	Sylnovia Holt-Rabb
Department Contact Email Address:	sylnovia.holt-rabb@austintexas.gov
Department Contact Telephone:	512-974-3131
Project Name:	FY 11-12 Cultural contract
Contractor Name:	African American Arts Technical Resource Center
Contract Number:	CT 5500 12011000466
Contract Period:	NA
Contract Amount:	\$4,950.00
Extension Options:	None
Extension Amount Per Option:	NA
Requisition Number:	RQS 5500 12010500463
Solicitation Number:	Cultural Contracts
Agenda Item Number:	No.16
Council Approval Date:	09/12/2011

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Cruz Banda, Buyer II
Purchasing Office
Finance and Administrative Service Department

cc:



PURCHASE ORDER

PO VENDOR SINGLE

PAGE NO: 1

REFERENCE NUMBER: CT 5500 12011000466

P.O DATE: 01/10/12

PRICE AGREEMENT #:

V LISA BYRD
E AFR8307321 9
N AFRICAN AMERICAN ARTS TECHNICAL RESOURCE CENTER
D 1009 E 11TH ST STE 100
O
R AUSTIN TX 78702-

S Economic Growth & Redevelopment
H
I 301 W. 2ND ST., 2ND FLOOR
P
Austin TX 78701-3906
T
O

B Egrso
I
L PO BOX 1088
L
Austin TX 78767-8865
T
O

Requestor: Melodye Foust, 974-7819
Buyer: See Solicitation, 512-974-2500

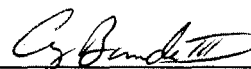
THE CITY'S STANDARD PURCHASE TERMS AND CONDITIONS (T & Cs) ARE HEREBY INCORPORATED INTO THIS PURCHASE ORDER (PO) BY REFERENCE, WITH THE SAME FORCE AND EFFECT AS IF THEY WERE INCORPORATED IN FULL TEXT. THE FULL TEXT VERSIONS OF THE T&Cs ARE AVAILABLE AT <http://www.ci.austin.tx.us/purchase/standard.htm> OR CALL THE PURCHASING OFFICE AT (512) 974-2500. PLEASE INCLUDE ABOVE REFERENCE NUMBER ON ALL PACKAGES, DELIVERIES AND INVOICES.

Line	Quantity	Unit	Commodity Information / Description (s)	Unit Price	Extended Amount
1			Commodity: 96207 2011-12 Cultural Contract with African American Arts Technic	0.000000	\$ 4,950.00

Order Total: \$ 4,950.00

VENDOR INSTRUCTIONS:

1. SEND ORIGINAL INVOICE WITH DUPLICATE COPY TO THE CITY DEPARTMENT TO WHICH THE GOOD(S) WERE DELIVERED.
2. SHIPPING INSTRUCTIONS: F.O.B. DESTINATION UNLESS OTHERWISE SPECIFIED.
3. NO FEDERAL OR STATE SALES TAX SHALL BE INCLUDED IN PRICES BILLED. LIMITED SALES TAX #74-6000085.


Authorized Agent for City Manager

By acceptance of this purchase order, you agree to comply with the terms and conditions incorporated herein by reference and made a part of this order.

1-10-12

Date

City of Austin
Cultural Arts Division
Economic Growth and Redevelopment
Services Office

Cultural Arts Funding Programs
FY 2012 Capacity Building
APPLICATION & AGREEMENT

Section 1: Summary Information

Applicant/sponsor name & address African American Arts Technical Resource Center 1009 E. 11th Street, Ste. 100 Austin, Texas 78702	<input checked="" type="checkbox"/> Sponsored project	Sponsored name ProyectoTeatro
	Project/activity title "Online Marketing: Website Re-Design"	

Funding Programs

☒ **Capacity Building, Level II**

Organization Size

- | | |
|--|--|
| <input type="checkbox"/> Excess of \$1,000,000 | <input type="checkbox"/> \$100,001 - \$250,000 |
| <input type="checkbox"/> \$500,001 - \$1,000,000 | <input type="checkbox"/> \$50,001 - \$100,000 |
| <input type="checkbox"/> \$250,001 - \$500,000 | <input checked="" type="checkbox"/> Below \$50,000 |

Primary Artistic Discipline – Select one only

- | | | | |
|--------------------------------|--|---|---|
| <input type="checkbox"/> Dance | <input type="checkbox"/> Literature | <input type="checkbox"/> Film/Media Arts | <input type="checkbox"/> Multidisciplinary |
| <input type="checkbox"/> Music | <input type="checkbox"/> Opera/Musical Theatre | <input checked="" type="checkbox"/> Theatre/Performance Art | <input type="checkbox"/> Visual Arts/Public Art |

Project Summary: Please limit your response to the space provided.

ProyectoTeatro is requesting \$4950 in cultural contract funding to/for...

Proyectoteatro is applying for the Cultural Arts Funding Auxiliary Programs to assist the company in the hiring of professional web developer Jon Paul Long of Austin, Texas to re-design the current ProyectoTeatro website; making it accessible to English-speaking visitors among other issues that need to be updated and fixed as soon as possible for the success of PryectoTeatro. (Please refer to the application narrative for a more detailed explanation of the issues ProyectoTeatro faces with the current under-developed, monolingual website)

About Jon Paul Long:

Jon Paul Long is a local website developer/designer that has a degree in Multimedia Design from the Art Institute of Dallas. He has been an advertising and marketing professional for 10 years. Corporate clients include: Nortel Networks, Toshiba, Dell, AMD, Bacardi, Comerica Bank, Habitat for Humanity, American Bank, Heelys, BP and Dresser Wayne to name a few. He is also the owner, designer and developer for the number one Texas Music resource on the web, Galleywinter.com. Through this experience, he has designed and developed not only the Galleywinter brand and identity, but web sites for Texas Artist such as Pat Green, Walt Wilkins, Brandon Rhyder, Big House and other touring acts across the state and nation.

Please visit the online portfolio of Jon Paul Long for sample of his amazing work at: www.galleywinter.com/jonpaul

For CAD staff use only		Control Number 12 CB <u>1 SP</u>	
<input checked="" type="checkbox"/> App Forms	<input type="checkbox"/> Board List	<input checked="" type="checkbox"/> Original	<input checked="" type="checkbox"/> Documentation 1
<input checked="" type="checkbox"/> Narrative	<input checked="" type="checkbox"/> IRS	<input type="checkbox"/> Copy 1	<input checked="" type="checkbox"/> Documentation 2
<input checked="" type="checkbox"/> Itemization	<input type="checkbox"/> Form 990	<input checked="" type="checkbox"/> Copy 2	<input checked="" type="checkbox"/> Documentation 3
<input type="checkbox"/> Org History		<input type="checkbox"/> Copy 3	

Award: \$4,950

CONTRACT

7030-5500-1193-6825
APR 8307321

Section 2 Applicant Information				
Applicant's Legal Name African American Technical Resource Center		Federal Tax I.D. Number [REDACTED]		Other Common Name
Official Mailing Address 1009 East 11th Street, Suite 100			City Austin	State TX Zip 78702
Telephone 512-236-0644		Fax 52-236-0653		Website (URL) www.afroarts.org
Contact/Project Director Lisa Byrd			Title Executive Director	
Telephone 512-236-0644		Fax		Email lisa.byrd@a-trc.org
Board Chair/Authorized Official Jennifer Gorn			Title President	
Address 815 -A Brazos Street #156			City Austin	State TX Zip 78701
Telephone 512-524-7130		Fax		Email jennifer.gorn@gmail.com
Sponsored Contact/Project Director Luis Armando Ordaz Gutierrez		Title Executive Director		Website (URL) www.proyectoteatro.com
Address 1903 Hearthside Drive			City Austin	State TX Zip 78757
Telephone 512-420-9078		Fax		Email luis.ordaz@proyectoteatro.com
Applicant Race Code B		Sponsored Race Code H		Project Race Code 99
Project/Activity Title "Online Marketing: Website Re-Design"		Start Date 10/1/2011		End Date 9/30/2012

Section 3 Organizational Budget History				
	2008-2009 Actual	2009-2010 Actual	2010-2011 Projected	2011-2012 Proposed
Revenue	19517	21756	25146	44040
Expenses	19478	19238	25146	44040

Section 4 COA Funding History			
	2007-2008	2008-2009	2009-2010
COA Funding	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Was this project funded previously under a different organization name or sponsor?			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes,	Year:	Name:	

Section 5 Projected Budget			
The budget must balance. Total income (line 10c) must equal total expenses (line 17). Round all budget figures to the nearest whole dollar.			
PROJECT INCOME	CASH	IN-KIND	TOTAL
EARNED INCOME			
1. Total Admissions			
2. Total Other Earned Income	\$2,480.00		\$2,480.00
3. TOTAL EARNED INCOME (Add Lines 1 and 2)	\$2,480.00		\$2,480.00
UNEARNED INCOME			
4. Total Private Support (Corp, Foundation, Individual)			
5. Total Public Support (Government Grants)			
6. Total Other Unearned Income			
7. Applicant Cash			
8. TOTAL UNEARNED INCOME (Add Lines 4 – 7)			
9. COA Request Amount	\$4,950.00		\$4,950.00
10 a. TOTAL CASH INCOME (Add Lines 3, 8, and 9)	\$7,430.00		\$7,430.00
10 b. Total In-Kind Support (must equal In-Kind line 17)		\$0.00	\$0.00
10 c. TOTAL INCOME (Add Lines 10a and 10b)	\$7,430.00	\$0.00	\$7,430.00

PROJECT EXPENSES	CASH	IN-KIND	TOTAL
11. Total Employee Costs			
12. Total Non-Employee Costs	\$795.00		\$795.00
13. Space Rental			
14. Travel			
15. Marketing, Promotion, Publicity	\$4,950.00		\$4,950.00
16. Total Other Expenses	\$1,685.00		\$1,685.00
17. TOTAL EXPENSES (Add Lines 11-16, must equal Line 10 a, b, and c)	\$7,430.00	\$0.00	\$7,430.00

Section 6 Application Checklist

All sections of the application form must be completed and signed by the appropriate representatives. Check the boxes below to ensure all sections have been completed. **Level II applicants must submit one original application and three copies (totaling 4) of the application and all of the required attachments.**

Application Form

- ☐ Section 1 Summary Information
- ☐ Section 2 Applicant Information
- ☐ Section 3 Budget History
- ☐ Section 4 COA Funding History
- ☐ Section 5 Projected Budget Information
- ☐ Section 6 Application Checklist
- ☐ Section 7 Assurances (signed by A.O.)

Required Attachments

- ☐ Attachment 1 Narrative
- ☐ Attachment 2 Budget Itemization
- ☐ Attachment 3 Organizational History
- ☐ Attachment 4 Board List
- ☐ Attachment 5 Proof of Tax Exempt Status
- ☐ Attachment 6 Form 990
- ☐ Attachment 7 DOCUMENTATION (strongly recommended!)

PACKAGING

Indicate that all application materials have been correctly packaged and labeled by checking the boxes below. Application materials should be placed in envelopes and labeled as follows.

- | | | | | |
|--|--|--|--|--|
| <input type="checkbox"/> Envelope #1
"Original"
Application Form
Attachment #1
Attachment #2
Attachment #3
Attachment #4
Attachment #5
Attachment #6 | <input type="checkbox"/> Envelope #2
"Copy 1"
Application Form
Attachment #1
Attachment #2
Attachment #3
Attachment #4
Attachment #5
Attachment #6 | <input type="checkbox"/> Envelope #3
"Copy 2"
Application Form
Attachment #1
Attachment #2
Attachment #3
Attachment #4
Attachment #5
Attachment #6 | <input type="checkbox"/> Envelope #4
"Copy 3"
Application Form
Attachment #1
Attachment #2
Attachment #3
Attachment #4
Attachment #5
Attachment #6 | <input type="checkbox"/> Envelope #5
Documentation
Attachment #7

<input type="checkbox"/> Envelope #6
Documentation
Attachment #7

<input type="checkbox"/> Envelope #7
Documentation
Attachment #7 |
|--|--|--|--|--|

Section 7 Assurances

Applicant agrees that if award is made:

1. funds will be administered and accounted for by the applicant and used for the specific purposes outlined in the application and agreement;
2. funds received under this program will not be used to supplant funds normally budgeted for same and the funds received will be used solely for the services or activities herein described;
3. the applicant will conform to the Capacity Building Program guidelines;
4. proof of ADA compliance of project facility(ies) will be provided, as required, prior to undertaking the services or activities described;
5. the applicant will provide proof of insurance, as required, prior to undertaking the services or activities described;
6. the applicant will submit required revised budget information, documentation, and reports as required;
7. the applicant will comply with the CAD Contract Requirements for the Cultural Arts Funding Programs, as required;
8. this application and agreement by the undersigned individual has been duly approved by the governing board of the applicant organization and agreed to by all parties.

Contact/Project Director:

Lisa Byrd - Executive Director

Name (typed)

Title

Signature

Date

Board Chair:

Jennifer Gorn - Board President

Name (typed)

Title

Signature

Date

Sponsored Group/Individual:

Luis A. Ordaz - Executive Director

Name (typed)

Title

Signature

Date

City of Astoria
Barbara Spahr
Cultural Funding Supervisor

Signature: [Handwritten Signature] Date: 5/27/2011

ATTACHMENT A

(Work Statement and Revised Narrative)



**2011-2012 CULTURAL SERVICES AGREEMENT
CAPACITY BUILDING II WORK STATEMENT
WORK STATEMENT**

I. Contract Agency and Assistance Type

Contractor: **African American Arts Technical Resource Center**

Sponsored Project: **Proyecto Teatro**

II. Statement of Responsibility

Unless otherwise specified in this Work Statement, the Board of Directors and the Chief Executive Officer of Contractor shall have full responsibility for the administration, operation, and staffing of programs conducted under this contract. The Board of Directors shall also have the authority to make decisions with regard to policy, budget, and fiscal matters. However, any policy decisions and any budgetary or fiscal decisions, which may result in a departure from the terms of this contract, are subject to the advance written approval of the City.

III. Program Description

Program or budget changes in this contract may be made only by written amendment. During the term of this contract, Contractor shall: (See attached Revised Narrative).

IV. Program Budget

1. The program budget shall be as detailed in Attachment "B".
2. Contractor must also provide a detailed revised budget itemization included in Attachment B.
3. The City's obligation(s) under this Agreement are as follows:

Proyecto Teatro

\$4,950.00

Payments will be processed in accordance with the "2011-2012 Contracting Requirements for the Cultural Arts Division Funding Programs", updated September, 2011.

V. Reporting Requirements

A. Financial Statements and Activity Reports

Contractor shall furnish the City with a Final Report and an Activity Report within thirty (30) days of the completion of each program/project specifically funded by the City. Final report shall be made on the appropriate form as provided by the City and completed in accordance with established procedures. Failure to comply with reporting requirements shall be grounds for suspension of funds and/or rejection when considering future applications for City of Austin cultural arts funding.

VI. Match Requirement

Contractor must provide a half match as outlined in the "2011-2012 Contracting Requirements for the Cultural Arts Division Funding Programs", updated September, 2011. The Contractor shall provide verification of the match requirement to the City. Payment to the Contractor shall be restricted to only the applicable percentage of the authorized funding until all match requirements have been met by the Contractor.

City of Austin
Cultural Arts Division
Economic Growth and Redevelopment
Services Office

2011-2012
Cultural Arts Funding Programs
Capacity Building II
**REVISED NARRATIVE
AND BUDGET FORM**

Section 1: Summary Information

Control Number:

Applicant/sponsor name & address
African American Arts Technical Resource Center
1009 E. 11th Street, Ste. 100
Austin, Texas 78702

☒ Sponsored project

For whom?
ProyectoTeatro

Project/activity title
"Online Marketing: Website Re-Design"

PROJECT REVISION

☒ * The Project scope has neither
changed nor been reduced: We
will assume any additional costs.

☐ The Project will change as a result of the
level of funding awarded by the City of
Austin.

***NOTE: Even if the project narrative will not change, contractors must complete a revised narrative (below), revised budget and revised budget itemization reflecting the actual City of Austin contract award amount.**

REVISED NARRATIVE:

In the space below, please provide a concise and specific description of the actual activities that will take place in the context of the City of Austin Cultural Services Agreement. This section must be completed regardless if there are changes to the narrative or not. Activities must be limited to those outlined in the application for funding, but may be revised to reflect the nature and scope of the project associated with the award amount.

Thought the scope of the project did not change as the full amount requested was granted, changes in logistics took place. After the original proposal was submitted a decision was made to replace Jon Paul Long with Eramos Tantos Design Firm (ETDF). ETDF is based in Mexico city and is known for integrating iconic/historic Latino cultural characteristics into their contemporary designs. After a detailed conversation with the design team a collaboration was reached. The decision to hire a native Spanish speaking design studio to take over this project ensures authenticity and cultural relevance to ProyectoTeatro's own mission. The new proposed design will be a photography-inspired collaboration with Austin photographer Faustinus Deraet. Funds will be allocated to hire Faustinus as a season photographer for which he will produce and deliver professional images of PT's work. Mr. Deraet will be commissioned to document the creative process of the company as well as all the mainstage productions. The design firm will then focus on incorporating these images of past, present, and future work onto the webpage; showcasing the company's talent through visual imagery.

ATTACHMENT B

(Revised Budget and Itemization)

Note: In addition to the Revised Budget forms provided, Contractor must also include a detailed budget itemization for all income and expenses outlined in the revised budget. The itemization is also attached and incorporated as Attachment B.

Contractor Name: African American Arts Technical Resource Center


Control No. _____

Sponsored Name: ProyectoTeatro

Section 5 Projected Budget Information				
The budget must balance. Total income (line 10 c) must equal total expenses (line 17). Round all budget figures to the nearest whole dollar.				
PROJECT INCOME	COA	CASH	IN-KIND	TOTAL
EARNED INCOME				
1. Total Admissions				
2. Total Other Earned Income		\$2,480.00		\$2,480.00
3. TOTAL EARNED INCOME (Add Lines 1 and 2)		\$2,480.00		\$2,480.00
UNEARNED INCOME				
4. Total Private Support (Corp, Foundation, Individual)				
5. Total Public Support (Government Grants)				
6. Total Other Unearned Income				
7. Applicant Cash				
8. TOTAL UNEARNED INCOME (Add Lines 4 – 7)				
9. COA Request Amount	\$4,950.00			\$4,950.00
10 a. TOTAL CASH INCOME (Add Lines 3, 8, and 9)		\$7,430.00		\$7,430.00
10 b. Total In-Kind Support (must equal In-Kind Line 17)			\$0.00	\$0.00
10 c. TOTAL INCOME (Add Lines 10 a and 10 b)		\$7,430.00	\$0.00	\$7,430.00

PROJECT EXPENSES	COA	CASH	IN-KIND	TOTAL
11. Total Employee Costs				
12. Total Non-Employee Costs	\$1,745.00			\$1,745.00
13. Space Rental				
14. Travel				
15. Marketing, Promotion, Publicity	\$3,000.00			\$3,000.00
16. Total Other Expenses	\$205.00	\$2,480.00		\$2,685.00
17. TOTAL EXPENSES (Add Lines 11-16, must equal Line 10 a, b, and c)	\$4,950.00	\$2,480.00	\$0.00	\$7,430.00

Signed this the 5 day of December, 2011.

Authorized Official: LISA BIRN 

Title: Executive Director

"Online Marketing: Website Re-design"

ProyectoTeatro

2012 Capacity Building II_ Proposed Itemized Budget

REVISED 10/28/2011

Earned Income

2. Total Other Earned Income

<u>T- Shirts</u> 50 shirts x \$12.00	\$600.00	P
<u>Totes</u> 50 totes x \$15.00	\$750.00	P
<u>Calendar</u> 30 calendars x \$10.00	\$300.00	P

Online Donations \$830.00 P

Total Earned Income 2,480.00 \$ P

Unearned Income

9. COA Request 4,950.00 \$

Total Cash Income 7,430.00 \$

Total Income 7,430.00 \$

Expenses

12. Non-Employee Costs

AAATRC Fee (Sponsor Fee 10%) 495.00 \$

Season photographer 1,250.00 \$
Faustinus Deraet

Total Non-Employee Costs 1,745.00 \$

15. Marketing, Promotions, and Publicity

Eramos Tantos (Flat Rate) 3,000.00 \$

Total Marketing, Promotions, and Publicity 3,000.00 \$

16. Other Expenses

Online Store merchandise:

T-Shirts 200 shirts x \$6.00 1,200.00 \$

Totes 100 totes x \$6.85 685.00 \$

Calendars 50 calendars x \$8.00 400.00 \$

MISC. MERCH. Books, puppets, and clothing 400.00 \$

Total other expenses 2,685.00 \$

Total Expenses 7,430.00 \$

ATTACHMENT C

(Mandatory Publicity Statement)

Mandatory Publicity Statement

The following statement must be prominently included in/ on all printed materials relating to City of Austin Cultural Arts Program materials disseminated by the Contractor, including promotions for events. For further information or clarification, please contact your Contract Administrator:



The following line must be included in all promotional materials along with the logo above:

This project is funded and supported in part by the City of Austin through the Cultural Arts Division.

ATTACHMENT D

(Sponsorship Agreement)



2011-2012 SPONSORSHIP AGREEMENT

between

African American Arts Technical Resource Center

and

ProyectoTeatro

This 2011-2012 Sponsorship Agreement (the "Agreement") is entered into between AAATRC and ProyectoTeatro for purposes of fulfilling the activities specified in the 2011-2012 Cultural Services Agreement between the City of Austin (the "City") and _____.

I. Parties, Term

The parties to this Agreement are AAATRC, herein referred to as "Sponsor" and ProyectoTeatro, herein referred to as the "Sponsored Project". The term of this agreement shall begin on or about October 1, 2011 and shall terminate on September 30, 2012.

II. Program Description

Sponsored Project agrees, during the term of this Agreement, to perform a project as outlined in the Work Statement Attachment A, Section IV., B. of Sponsor's Cultural Services Agreement.

III. Program Budget

Sponsor shall maintain administrative and fiscal responsibility over the project. Sponsor's liability to Sponsored Project for the performance of the project shall not exceed the City of Austin funding of \$ 4950.00.

IV. Distribution of Funds

Sponsored Project shall submit pay requests to Sponsor for approval, in accordance with established procedures (and in accordance with any specific requirements of Sponsor as to date to be submitted, attachments, etc.). Funds shall be disbursed by Sponsor as follows: **Seven business days after receipt of funds from city.**

V. Fees

Sponsor shall charge a fee of 10% (equal to \$ 495.00) of the total City of Austin funds from Section III above for the purpose of assisting with administrative and technical assistance. This fee will be collected by Sponsor as follows:

_____.

VI. Responsibilities/Limitations

Sponsor shall:

1. Ensure compliance with all reporting requirements and financial commitments required of the Sponsored Project in the performance of the project;

2. Provide general assistance to and remain accessible to the Sponsored Project for purposes of performing the services detailed in the Work Statement A of the Cultural Services Agreement. The primary responsibility for producing or presenting the named services shall remain with the Sponsored Project;
3. Review requests by Sponsored Project for changes to originally submitted program and secure the City's written approval; and,
4. Contractor shall furnish the City with a Final Report and an Audience Report due within thirty (30) days of the completion of each program/project specifically funded by the City. Each final report shall be made on the appropriate form as provided by the City and completed in accordance with established procedures. Failure to comply with reporting requirements shall be grounds for suspension of funds and/or rejection when considering future applications for City of Austin cultural arts funding.

Failure to comply with established reporting requirements shall be grounds for:

1. **suspension of funds;**
2. **discretionary review by a City of Austin auditor;**
3. **termination of current contract; and,**
4. **rejection of future applications for sponsorship.**


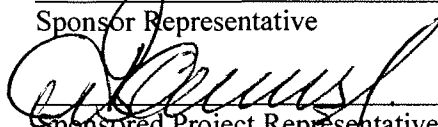
Sponsored Project shall:

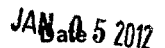
1. Comply with the applicable provisions of the "2011-2012 Contracting Requirements for the Cultural Arts Division Funding Programs", updated September, 2011;
2. Comply with the applicable provisions of the City's Cultural Services Agreement under which Sponsored Project is sponsored. Sponsored Project's performance of this Agreement shall be subject to and shall comply with all applicable provisions of Sponsor's agreement with the City;
3. Acknowledge City support in all printed materials and advertisements pertinent to City-funded programs/project;
4. **List any and all events on NowPlayingAustin.Com, including but not limited to all programs, performances, workshops, screenings, book signings, etc., as shown on the Revised Narrative, incorporated by reference as though fully set forth herein.**
5. Provide free admission, upon request, for designated Economic Growth & Redevelopment Services Office employees and Austin Arts Commission members, to attend programs/projects funded in whole or part by the City;
6. Provide information and documentation to Sponsor such as necessary to comply with City contract, payment and reporting requirements;
7. Provide required match for City funds, as outlined in the Cultural Arts Division Contracting Requirements; and,
8. Provide written notice to Sponsor and City of any proposed changes to the program and/or budget. Reallocation of funds among the various line activities and categories are allowable

up to twenty percent (20%) of the funded amount. Reallocations which exceed twenty percent (20%) may require submission of a revised program budget. Any changes must be approved by the City prior to implementation.

VII. General

This agreement does not obligate the City to make any payment to Sponsored Project.

	<i>Coordinator</i>	<i>12.19.11</i>
Sponsor Representative	Title	Date
	<i>Executive Director</i>	<i>12/19/2011</i>
Sponsored Project Representative	Title	Date



A G E N D A



Recommendation for Council Action

Austin City Council		Item ID	9289	Agenda Number	16.
Meeting Date:	9/12/2011		Department:	Economic Growth and Redevelopment	
Subject					
Approve a resolution awarding contracts for Cultural Arts Services for Fiscal Year 2011-2012 in an amount not to exceed \$5,419,081.					
Amount and Source of Funding					
Funding in the amount of \$5,401,581 is available in the Fiscal Year 2011-2012 Proposed Budget for the Cultural Arts Fund for cultural arts contracts; \$17,500 is expected in the Fiscal Year 2011-2012 Texas Commission on the Arts Sub-Granting Program grant for a total of \$5,419,081.					
Fiscal Note					
There is no anticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:					
Prior Council Action:	September 13, 2010 - Council approved a resolution to award contracts for Cultural Arts Services for FY2010-2011; September 14, 2009 - Council approved a resolution to award contracts for Cultural Arts Services for FY 2009-2010; September 8, 2008 - Council approved a resolution to award contracts for Cultural Arts Services for FY 2008-2009; September 10, 2007 - Council approved a resolution to award contracts for Cultural Arts Services for FY 2007-2008; September 12, 2005 - Council approved a resolution to award contracts for Cultural Arts Services for FY 2005-2006.				
For More Information:	Kevin Johns, Director / EGRSO, 974-7802; Megan Crigger, Acting Cultural Arts Program Manager / EGRSO, 974-9312				
Boards and Commission Action:					
MBE / WBE:					
Related Items:					
Additional Backup Information					

The City of Austin Economic Growth and Redevelopment Services Office Cultural Arts Division, serves to encourage, develop and facilitate an enriched environment of artistic, creative, cultural activity in the City of Austin. As a component of many services and activities, the Cultural Arts Division manages funding programs to provide financial support to organizations and individuals for specific contracted services through a competitive application and review process.

This agenda item seeks City Council approval of cultural arts funding in the amount of \$5,419,081 for Fiscal Year 2011-2012. The funding includes: \$5,401,581 from the Cultural Arts Fund and \$15,620 projected from the Texas Commission on the Arts Sub-Granting Program grant. This is the second year of a two-year application cycle. The funding has been allocated to support applicants in the Cultural Arts Funding Programs who received a score of 75 or greater in the 2011 peer review process. It also includes funding for the Capacity Building Program, new programs, adjustments, and continues funding for Zachary Scott Theatre maintenance in the amount of \$60,000.

The funding subcommittee of the Austin Arts Commission worked with the Cultural Arts Division staff in the development of a funding plan and formulaic allocation of funds based on a funding matrix model adopted by Council on August 18, 2005. Deliberations by the Arts Commission on the funding plan and related matrix parameters were conducted in a blind process. Names of the individual applicants were not revealed during the competitive selection process.

The Austin Arts Commission adopted the following funding recommendation:

Organizational Support \$1,655,000; Project Support \$2,162,409; Project Support II \$1,239,167; Capacity Building Program \$96,650; Cultural Tourism and Marketing, a Demonstration and Planning \$90,000; Community Initiatives \$75,000; Zachary Scott Maintenance \$60,000; New Programs and Adjustments \$40,855.

Total Cultural Contracts Funding \$5,329,081.

EXHIBIT A

FY 2012 CULTURAL ARTS FUNDING PROGRAMS SUMMARY	
Program	2012 Proposed Awards
CORE PROGRAMS	
Organizational Support	\$1,655,000
Project Support	\$2,162,409
Project Support II	\$1,239,167
AUXILIARY PROGRAMS	
Capacity Building II	\$96,650
Community Initiatives	\$75,000
Zachary Scott Theatre Maintenance	\$60,000
Adjustments and New programs	\$38,975
Cultural Contracts Grand Total	\$5,327,201
Texas Commission on the Arts Sub-granting Grant	(-\$15,620)
Bed Tax Allocation	\$5,311,581

FY 2012 CORE CULTURAL ARTS FUNDING PROGRAMS ALLOCATIONS			
APPLICANT		FY 2012 TOTAL ALLOCATION	
Academia (Aztlan) De Danza Y Folklore		\$19,179	
African American Arts Technical Resources Center		\$33,500	
Aienla Project aka Aienla Project Ltd. Co.		\$2,200	
Allison Orr Dance Inc		\$20,800	
American Repertory Ensemble		\$25,000	
Anthropos Arts		\$36,000	
Arc of the Capital Area (The)		\$18,000	
Ariel Dance Theatre		\$17,500	
Arthouse At the Jones Center		\$125,000	
Asian American Community Partnership aka Asian American Community		\$9,000	
Austin Celtic Association, Inc. aka Austin Celtic Association		\$36,000	
Austin Chamber Ensemble		\$6,839	
Austin Chamber Music Center, Inc. aka Austin Chamber Music Center		\$54,500	
Austin Children's Choir		\$20,400	
Austin Children's Museum		\$110,000	
Austin Civic Chorus a/k/a Chorus Austin		\$30,900	
Austin Civic Orchestra Society		\$16,400	
Austin Classical Guitar		\$64,500	
Austin Community Foundation		\$26,970	
Sponsored Project	Austin Bike Zoo	\$10,750	
Sponsored Project	Beth Ferguson	\$11,000	
Sponsored Project	Sevylla del Mazo	\$5,220	
Austin Community Steelband		\$20,800	
Austin Creative Alliance		\$202,553	
Applicant Project	Austin Creative Alliance	\$92,500	
Sponsored Project	Austin Children's Theater	\$17,600	
Sponsored Project	Austin Improv Collective	\$2,600	
Sponsored Project	Balcones Community Orchestra	\$6,525	
Sponsored Project	Buzz Productions	\$1,000	
Sponsored Project	Conspire Theatre	\$2,600	
Sponsored Project	Crank Collective	\$1,000	
Sponsored Project	Dance International	\$19,600	
Sponsored Project	Dustin Wills	\$3,900	
Sponsored Project	Graham Schmidt	\$2,600	
Sponsored Project	Jason Neulander	\$4,500	

Sponsored Project	La Follia Austin Baroque	\$6,800	
Sponsored Project	Ready Set Go!	\$1,600	
Sponsored Project	Rubber Repertory	\$9,000	
Sponsored Project	Stephen Dubov	\$5,600	
Sponsored Project	The Baron's Men	\$2,567	
Sponsored Project	The City Theatre Company	\$6,400	
Sponsored Project	The Vestige Group	\$8,361	
Sponsored Project	Tongue & Groove Theatre	\$7,800	
Austin Federation of Musicians			\$18,000
Austin Film Festival, Inc.			\$99,300
Applicant Project	AFF	\$95,000	
Sponsored Project	Andrew Shea	\$4,300	
Austin Fine Arts Alliance, Inc. AKA Art Alliance Austin			\$64,500
Austin Jazz Workshop, Inc. aka Austin Jazz Workshop			\$37,400
Austin Latino Music Assn			\$7,675
Austin Latino/A Lesbian & Gay Organization			\$29,500
Austin Lyric Opera			\$115,000
Austin Museum of Art			\$115,000
Austin Museum of Digital Art			\$8,270
Austin Music Foundation			\$41,200
Austin New Music Corporation aka Austin New Music Co-op			\$5,421
Austin Parks Foundation			\$3,800
Austin Playhouse			\$47,000
Austin Script Works aka Austin Scriptworks			\$21,600
Austin Shakespeare Festival Co. Inc.			\$59,500
Austin Singers, Inc.			\$3,150
Austin Summer Musical for Children			\$10,600
Austin Symphonic Band			\$12,200
Austin Symphony Orchestra Society Inc			\$102,500
Austin Theatre Alliance (The)			\$122,500
Austin Visual Arts Association			\$47,378
Applicant Project	AVAA	\$37,400	
Sponsored Project	Dr. Christopher Adejumo	\$9,978	
Badgerdog Literary Publishing, Inc. aka Badgerdog Literary Publishing			\$42,000
Ballet Austin, Inc. aka Ballet Austin			\$122,500
Ballet East Dance Company			\$36,025
Applicant Project	Ballet East	\$29,500	
Sponsored Project	VOICE Dance Company	\$6,525	
Big Medium			\$20,420
Applicant Project	Big Medium	\$14,820	
Sponsored Project	Cantanker Magazine	\$5,600	
Blue Lapis Light Inc aka Blue Lapis Light			\$58,000
Borderlands Texas Poetry a/ka/ Borderlands Texas Poetry Review			\$4,900
Capital City Men's Chorus			\$11,556
Capital of Texas Public Telecommunications Council			\$9,000
Celtic Cultural Center of Texas aka Celtic Culture Center			\$16,800
Center for Mexican American Cultural Arts, Inc.			\$1,575
Center for Women and Their Work aka Women & Their Work (Center For)			\$145,144
Applicant Project	WTW	\$67,000	
Sponsored Project	Art of the Pot	\$4,400	
Sponsored Project	Austin Area Art from the Streets	\$19,600	

Sponsored Project	Bennie Klain/TricksterFilms, LLC	\$13,000	
Sponsored Project	Christopher Cogburn	\$13,000	
Sponsored Project	Co-Lab	\$3,300	
Sponsored Project	katherine terumi shorb	\$6,859	
Sponsored Project	Natalie Marlena Goodnow	\$4,516	
Sponsored Project	Shay Ishii Dance Company	\$5,969	
Sponsored Project	Women Printmakers of Austin	\$7,500	
Center Stage Texas			\$7,625
Chaddick Dance Company			\$3,100
Chamber Music Austin			\$1,500
Chautauqua Foundation Inc.			\$11,600
Sponsored Project	Bill Oliver	\$11,600	
Cherrywood Urban Landscape and Arts league			\$3,600
Cine Las Americas			\$49,000
Classical Guitar Alive			\$17,600
Classical Music Consortium of Austin, Inc.			\$1,000
Conservatory Dance Theatre (The) dba The Austin City Ballet			\$14,000
Conspirare, Inc.			\$107,500
Creative Arts Austin Organization			\$28,137
Dance Umbrella			\$32,100
Different Stages, Inc. aka Different Stages			\$21,783
DiverseArts Culture Works			\$28,577
Film Society of Austin, Inc. a/k/a Austin Film Society			\$154,657
Applicant Project	AFS	\$125,000	
Sponsored Project	Anne Lewis	\$12,600	
Sponsored Project	Karen Kocher	\$3,857	
Sponsored Project	Karen Skloss	\$9,000	
Sponsored Project	Screen Door Film	\$4,200	
Folklore Y Ritmos De Panama			\$4,875
Fuse Box Austin			\$59,500
Gilbert & Sullivan Society of Austin, Texas, Inc. (The)			\$18,400
Girls Rock Austin			\$3,600
Golden Hornet Project Inc			\$5,153
Great Promise for American Indians			\$45,400
Greater Austin Performing Arts Center, Inc. dba Long Center for Performing Arts			\$125,000
Groundwork Music Project			\$5,975
Hyde Park Theatre Frontera			\$69,883
Applicant Project	Hyde Park Theatre	\$54,500	
Sponsored Project	Capital T Theatre	\$15,383	
Imagine Art			\$68,564
Applicant Project	Imagine Art	\$49,500	
Sponsored Project	ABC ASL	\$10,200	
Sponsored Project	Mindy Moore	\$8,864	
India Fine Arts			\$16,800
Indian Classical Music Circle of Austin			\$18,750
Applicant Project	ICMCA	\$8,550	
Sponsored Project	Anuradha Naimpally	\$10,200	
Indigenous Women's Network Inc., The			\$16,400
Kathy Dunn Hamrick Dance Co.			\$20,400
La Fenice			\$2,900
La Pena			\$23,500
Lannaya aka Lannaya West African Drum and Dance Ensemble			\$4,400
Latinas Unidas Por El Arte (LUPE Arte)			\$26,293

Leadership Enrichment Arts Program		\$33,500
Media Arts & Literacy Institute		\$26,250
Mexic-Arte Museum		\$114,900
Applicant Project	Mexic-Arte	\$87,500
Sponsored Project	Daniel Llanes	\$9,400
Sponsored Project	Johnny Degollado	\$11,800
Sponsored Project	Robert Rodriguez	\$6,200
Mobile Art Program		\$5,200
Motion Media Arts Center aka The Austin School of		\$39,500
Moving Image Arts & Education		\$20,781
Musical Connections		\$2,400
One World Theatre a/k/a One World		\$194,500
Applicant Project	One World	\$100,000
Sponsored Project	Amie Maciszewski	\$9,400
Sponsored Project	Bob Livingston	\$11,800
Sponsored Project	C. J. Menge	\$11,800
Sponsored Project	Emily Dedear-The Love of China	\$9,400
Sponsored Project	Mohammad Firoozi	\$11,800
Sponsored Project	Nada Stearns	\$11,400
Sponsored Project	Oliver Rajamani	\$12,200
Sponsored Project	Sergey Vashchenko	\$12,600
Sponsored Project	Slobodan Vujisic	\$4,100
Out of Bounds Comedy		\$8,725
Pollyanna Theatre Company		\$35,100
Progressive Arts Collective		\$76,165
Applicant Project	ProArts	\$42,800
Sponsored Project	Another Option Productions	\$10,200
Sponsored Project	Proyecto Teatro	\$8,469
Sponsored Project	Roy Ruiz	\$6,250
Sponsored Project	Up Rise Productions	\$8,446
Project ClayPlay		\$3,000
Public Access Community Television Inc aka Channel Austin		\$12,294
Puerto Rican Folkloric Dance Inc		\$28,750
Red Salmon Arts		\$14,087
Reel Women		\$17,783
River City Pops		\$12,600
Roy Lozano's Ballet Folklorico de Tejas		\$40,000
Rude Mechanicals-a Theatre Collective a/k/a Rude Mechanicals		\$64,500
Russian Speakers Society of Austin		\$4,800
Salon Concerts, Inc.		\$17,200
Salvage Vanguard Theater		\$77,800
Applicant Project	SVT	\$62,000
Sponsored Project	Church of the Friendly Ghost	\$4,000
Sponsored Project	Gnap! Theater Projects	\$11,800
Scottish Rite Community & Children's Theatre Inc		\$19,200
Serie Project Inc.		\$25,500
Shady Tree Studios aka Pump Project Art Complex		\$37,519
Applicant Project	Shady Tree	\$34,700
Sponsored Project	Bridget Quinn	\$2,819
South Austin Museum of Popular Culture		\$4,200
Southwest Key Programs, Inc. aka Southwest Key Programs		\$26,600
Applicant Project	SW Key	\$18,800
Sponsored Project	Xenogia Spoken Word Collective	\$7,800

Spank Dance Company		\$9,447
Tapestry Dance Company - Visions in Rhythm		\$67,000
Tapestry Singers		\$1,000
Teatro Humanidad Cansada		\$30,250
Teatro Vivo		\$18,027
Texas Choral Consort		\$5,300
Texas Democracy Foundation		\$14,400
Texas Early Music Project		\$20,000
Texas Education Broadcasting Co-Operative Inc.		\$22,000
Texas Folklife Resources		\$63,781
Applicant Project	Texas Folklife	\$57,000
Sponsored Project	Texas Media Foundation	\$6,781
Texas Juggling Society		\$1,000
Texas Music Museum		\$7,000
Texas Nafas		\$11,200
Texas Youth Word Collective		\$4,000
Theatre Action Project		\$67,000
Tips on Art		\$8,504
Tutto Theatre Company		\$18,800
Vortex Repertory Company		\$99,285
Applicant Project	Vortex	\$64,500
Sponsored Project	Chad Salvata	\$10,200
Sponsored Project	Epistrophy Arts	\$6,453
Sponsored Project	Sergio R. Samoya	\$7,736
Sponsored Project	Shrewd Productions	\$10,396
VSA arts of Texas		\$54,500
Wax Track Gallery International a/k/a Wax Track Gallery		\$12,000
Women in Jazz Association		\$1,701
Writer's League of Texas		\$49,500
Zachary Scott Theatre Center		\$110,000
Zilker Theatre Productions		\$45,000
\$5,056,576		

FY 2012 CAPACITY BUILDING II ALLOCATIONS	
APPLICANT	FY 2012 TOTAL ALLOCATION
African American Arts Technical Resource Center/Proyecto Teatro	\$4,950
Austin Community Foundation/Capitol View Arts	\$3,800
Austin Community Steelband	\$4,850
Badgerdog Literary Publishing	\$6,400
Ballet East Dance Company	\$6,400
DiverseArts Culture Works	\$4,100
Great Promise for American Indians	\$9,100
Imagine Art	\$9,400
India Fine Arts	\$5,200
Latinas Unidas Por El Arte (LUPE Arte)	\$3,200
Leadership Enrichment Arts Program	\$4,550
Mexic-Arte Museum	\$10,000
Puerto Rican Folkloric Dance Inc	\$6,700
Roy Lozano's Ballet Folklorico de Tejas	\$4,900
South Austin Museum of Popular Culture	\$1,400
Teatro Vivo	\$4,400

City of Austin
Economic Growth and Redevelopment Services Office
Cultural Contracts Division

To: African American Arts Technical Resource Center
Cultural Arts Contractor

From: EGRSO/Cultural Arts Division Contract Administration
(Barbara Sparks 974-7854 or Jesus Pantel at 974-9315)

Item: Insurance Requirements for your
2011-12 Cultural Arts Contract

Date: November 2, 2011

The City of Austin Risk Management Division has reviewed the exposures related to your Cultural Contract for the fund year 2011-2012. The lines of insurance that you are required to provide for your contract are shown below. Please refer to the boilerplate insurance requirements in the contract for the specifics for each line of coverage. We recommend you provide a copy of this document and the boilerplate insurance requirements to your insurance agent for his review.

Required Lines of Insurance:

- General Liability
- Automobile Liability for the delivery of the equipment.
This can be provided as your non-owned auto or you may submit proof of insurance from your subcontractor. The subcontractors insurance shall meet the requirements shown in the boilerplate insurance requirements of this contract

Please call Carol Vance at 512-974-3264 with any questions concerning these requirements. For all other questions, please call Barbara Sparks at 512-974-7854 or Jesus Pantel at 512-974-9315.

You should immediately forward this document to your insurance agent, and ask for the following:

1. Prepare a standard (signed) Certificate of Insurance showing the required coverage, and required endorsements (30-day Notice of Cancellation, Waiver of Subrogation, and listing the City of Austin as Additional Insured).
2. Fax the correct Certificate of Insurance to us at 974-6379 as soon as possible. (Your contract will not be processed until this document is received and approved.