

# AUSTIN COUNTY COUNCIL

## AGENDA



Thursday March 08, 2007

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### Police RECOMMENDATION FOR COUNCIL ACTION

**ITEM No 12**

**Subject** Authorize the negotiation and execution of an Agreement between the City and SafePlace to provide coordination counseling safety planning and referrals for victims of family violence cases handled by the Austin Travis County Family Violence Protection Team (FVPT) utilizing grant funding in an amount not to exceed \$750 000

**Amount and Source of Funding** Funding is available from the U S Department of Justice Office of Justice Programs Violence Against Women Grants Office as a part of a grant award received by the City for the grant period November 1 2006 through October 31 2008

**Fiscal Note** There is no unanticipated impact A fiscal note is not required

#### Additional Backup Material

(click to open)

- ☐ [Changes to RCA - below the line](#)
- ☐ [safeplace\\_contract](#)

**For More Information** Cathy Ellison Chief of Police (Acting)/974 5030

**Prior Council Action** Grant acceptance December 15 2005

The FVPT was established in 1997 with grant funds to provide comprehensive services to the victims of family violence. The new grant will provide funding for continued staffing and services. Matching funds are not required. This grant provides the opportunity to enhance coordination of comprehensive services including law enforcement investigations, crisis counseling, safety planning, and legal services. The FVPT is a collaborative effort between the Austin Police Department, Travis County Attorney's Office, Travis County District Attorney's Office, Travis County Sheriff's Office, SafePlace, Texas RioGrande Legal Aid, and the Women's Advocacy Project. Under the terms of the grant, the City of Austin must serve as the grant applicant. In the past, the City contracted for services with Travis County and the following non-profit FVPT Partner agencies: Texas RioGrande Legal Aid (TRLA), Travis County Attorney's Office, Travis County Sheriff's Office (TCSO), Women's Advocacy Project (WAP), and Travis County District Attorney's Office. The administrative burden for maintaining the contracts was substantial. In this grant, all of the funds will be subcontracted to SafePlace and it will maintain contracts with all partner agencies, as indicated in the attached agreement. The agreement describes distribution of grant funding from the U S Department of Justice Office of Justice Programs Violence Against Women Grants Office in an amount not to exceed \$750 000. The contract period will be from November 1 2006 to October 31 2008. A draft of the agreement is included as backup.

Subject Authorize the negotiation and execution of an Agreement between the City of Austin and SafePlace to provide coordination counseling safety planning and referrals for victims of family violence cases handled by the Austin Travis County Family Violence Protection Team (FVPT) utilizing grant funding in an amount not to exceed \$750 000

Amount and Source of Funding Funding is available from the U S Department of Justice Office of Justice Programs Violence Against Women Grants Office as a part of a grant award received by the City of Austin for the grant period October 1 2006 through September 30 2008

This action authorizes the negotiation and execution of an Agreement between the City of Austin and SafePlace to provide coordination counseling safety planning and referrals for victims of family violence cases handled by the Austin Travis County Family Violence Protection Team (FVPT)

The FVPT was established in 1997 with grant funds to provide comprehensive services to the victims of family violence The new grant will provide funding for continued staffing and services Matching funds are not required This grant provides the opportunity to enhance coordination of comprehensive services including law enforcement investigations crisis counseling safety planning and legal services The FVPT is a collaborative effort between the Austin Police Department Travis County Attorney s Office Travis County District Attorney s Office Travis County Sheriff s Office SafePlace Texas RioGrande Legal Aid and the Women s Advocacy Project

Under the terms of the grant the City of Austin must serve as the grant applicant In the past the City contracted for services with Travis County and the following non profit FVPT Partner agencies Texas RioGrande Legal Aid (TRLA) Travis County Attorney s Office Travis County Sheriff s Office (TCSO) Women s Advocacy Project (WAP) and Travis County District Attorney s Office The administrative burden for maintaining the contracts was substantial In this grant all of the funds will be subcontracted to SafePlace and it will maintain contracts with all partner agencies as indicated in the attached agreement

The agreement describes distribution of grant funding from the U S Department of Justice Office of Justice Programs Violence Against Women Grants Office in an amount not to exceed \$750 000 The contract period will be from October 1 2006 to September 30 2008 A draft of the agreement is included as backup

**AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF AUSTIN AND  
SAFEPLACE**

STATE OF TEXAS

COUNTY OF TRAVIS

This Agreement ( Agreement ) is entered into between the City of Austin ( City ) a Home Rule municipal corporation located in Travis County, Texas, and Travis County Domestic Violence and Sexual Assault Survival Center d/b/a SafePlace, a Texas non-profit corporation ( SafePlace ) to provide professional services to City and to perform functions which are mutually beneficial to the contracting parties.

WHEREAS the City has received a Department of Justice Office of Justice Programs Violence Against Women Grants Office Grant to Encourage Arrest Policies and Enforcement of Protection Orders ( Grant ) in the amount of \$750,000, and

WHEREAS the Grant contemplates the cooperation of City and SafePlace in the implementation of a coordinated program to combat family violence, seek protective orders, if needed, enhance long and short term counseling options for the victims of domestic violence, enhance pro-arrest policies for domestic violence offenders, and protective order violators by strengthening current officer training, and

WHEREAS City and SafePlace presently desire to cooperate in the Austin Travis County Family Violence Protection Team ( Team ) to maintain a comprehensive and coordinated approach to reducing and preventing domestic violence, and

WHEREAS SafePlace can contribute its experience and professional services to Team's efforts and Grant's objectives,

NOW, THEREFORE, CITY AND SAFEPLACE AGREE AS FOLLOWS:

**1.0 Purpose**

The purpose of this Agreement is to provide crisis counseling for domestic violence victims, promote thorough investigations and prosecution, provide legal assistance and representation, increase access to long-term counseling for victims, and develop procedures to expedite requests for protective orders ( Project ). This contract will enhance the criminal investigations and prosecution by adding a part-time misdemeanor level prosecutor and a detective to improve the Team's capacity to investigate family violence incidents in more rural parts of Travis County and to increase outreach and training to and training of law enforcement officers in the small municipalities located within Travis County.

1.1 City and SafePlace agree that SafePlace is retained as an Independent Contractor solely for the purposes and duration of the Project as set forth in subparagraph 1.0 and 2.0. City will have no right of control over SafePlace's employees or SafePlace's work. SafePlace is not an agent, servant or employee of City and will not hold itself out as same. SafePlace understands it has no authority to bind or otherwise obligate City for the payment or performance of any duties for the Project except as provided in Section 3.0.

## 2.0 Effective Date of Agreement

**This agreement is effective November 1, 2006 and will terminate on October 31, 2008, at which time the Agreement shall automatically renew for one term of one year, unless terminated by either party in accordance with Section 1.3.0.**

## 3.0 Scope of Services

3.1 SafePlace will assign one half time Team coordinator to act as a liaison with Team staff, supervisors, and the Executive Directors of partner agencies. The Team Coordinator will do the following: assist in the development of Team policies and procedures; coordinate outreach regarding Team services to the Austin/Travis County community; compile statistics and other data for grant performance measures and progress reports; coordinate and attend required grant training; and attend and participate in the Travis County Family Violence Task Force meetings, among other duties. These duties must be performed in accordance with mutually agreed upon timelines.

3.2 SafePlace will contract for Spanish translation services in the amount of \$3,767. Only documents approved for translation by Team members will be translated.

3.3 SafePlace will assign one full time victim counselor to provide counseling, safety planning, and referrals to victims and to help victims access other SafePlace services including, but not limited to, emergency shelter, support groups, supportive housing, and legal advocacy.

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3.4 SafePlace will administer subcontracts to partner agencies in the total amount of \$673,333 and handle the administration of travel funding in accordance with their travel policies. SafePlace is responsible for meeting requirements of the Grant to Encourage Arrest Policies and Enforcement of Protection Orders Program and is subject to all administrative and financial requirements of this grant. SafePlace will maintain subcontracts with partner agencies in the Team. These agencies include Texas RioGrande Legal Aid (TRLA), Travis County Attorney's Office, Travis County Sheriff's Office (TCSO), Women's Advocacy Project (WAP), and Travis County District Attorney's Office.

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3.5 SafePlace agrees to provide the half time Team coordinator, contract for Spanish translation, and administer all grant subcontracts with partner agencies for the amount of \$76,667.

3.3.1. Texas RioGrande Legal Aid will assign a 20 FTE civil attorney to represent victims seeking protective orders who are conflicted from seeking services from TCAO and a 50 FTE Paralegal to provide intake at the Team into TRLA's legal services. This legal team also connects victims to the full range of legal services provided by Legal Aid.

3.3.2. The Travis County Attorney's Office will assign one (1) full time protective order attorney who will continue to file civil enforcement cases for violations of protective orders. TCAO will also assign a 50 FTE Intake Prosecuting Attorney position who will be located at the Team for up to 20 hours per week who will staff misdemeanor cases with APD and ICSO law enforcement officers and will meet with victims who appear at the Team seeking protective orders.

3.3.3. The Women's Advocacy Project will assign a part time (75%) attorney to monitor the Municipal Court docket for cases that call for emergency protective orders to obtain necessary information and to assist the magistrates with the proper paperwork.

3.3.4. The District Attorney's Office will assign a part time (50%) Intake Attorney for a period of 20 months who will provide assistance in investigation, case screening, preparation of cases for the Grand Jury and presentation of cases to the Grand Jury.

3.3.5. The Travis County Sheriff's Office will assign a full time (100%) Detective who will investigate the family violence incidents in more rural parts of Travis County and provide training for law enforcement officers in the small municipalities located within the County.

3.6. SafePlace will be responsible for providing City with monthly documentation of grant related SafePlace costs and the costs associated with contracts entered into by Team partners. This documentation will be the basis for the City's monthly reimbursement of SafePlace.

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3.7. SafePlace will be responsible for providing City with copies of Project progress reports and performance measures.

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3.8. City is responsible for providing office space, telephone and utilities for Team staff at the Team's office location. Each Team agency, including SafePlace, is responsible for providing office furniture and furnishings for their own staff at the Team's office location.

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#### 4.0 Consideration

4.1. During the term of this Agreement, City will reimburse SafePlace based on invoices submitted for actual expenses, not to exceed a total of \$750,000. Invoices should be submitted in accordance with section 4.3.

4.2 Allowable expenses represent funding for supplies, travel for Team members in accordance with SafePlace travel policies, and the salaries and benefits set aside for the following:

4.2.1 One (1) part time (50%) Coordinator at SafePlace

4.2.2 One (1) (20%) Civil and a (50%) Paralegal at Texas RioGrande Legal Aid

4.2.3 One (1) full time Protective Order Attorney and a part time (50%) Intake Prosecuting Attorney at Travis County Attorney's Office

4.2.4 One (1) full time Detective from the Travis County Sheriff's Office

4.2.5 One (1) part time (75%) Emergency Protective Order Attorney from Women's Advocacy Project

4.2.6 One (1) half time (50%) Intake Attorney from the District Attorney's Office

4.3 SafePlace will seek reimbursement from City by presentation of its invoice to City's designated personnel. SafePlace's invoice for the prior month's salaries and benefits, timesheets, and general ledger documentation related to this contract will be presented to City no later than the fifteenth of the following month or as soon thereafter as City's procedures permit.

4.4 City will promptly reimburse SafePlace the invoiced amount from current grant funds received for the Project and will not be obligated to pay any additional monies beyond the agreed consideration. In the event of payment of any unearned money or overpayment of money by City to SafePlace, SafePlace will refund promptly to City the unearned or overpaid amount within thirty (30) days after the refund is requested by City.

4.5 SafePlace will be responsible for and will pay salaries, benefits, payroll taxes, and costs, including costs of supplies, associated with providing professional services. SafePlace will enter into contracts and reimburse all of the Team partners for their costs as detailed in this contract (see Attachment A: Budget Detail Worksheet).

5.0 Insurance Requirements. The following insurance requirement applies:

#### 5.1 General Requirements

(1) The Contractor shall at a minimum carry insurance in the types and amounts indicated below for the duration of the Contract and during any warranty period.

(2) The Contractor shall forward Certificates of Insurance with the endorsements required below to the City is verification of coverage within 14 calendar days after notification of award unless otherwise specified

(3) The Contractor shall not commence work until the required insurance is obtained and has been reviewed by City. Approval of insurance by the City shall not relieve or decrease the liability of the Contractor hereunder and shall not be construed to be a limitation of liability on the part of the Contractor

(4) The Contractor must submit certificates of insurance to the City for all subcontractors prior to the subcontractors commencing work on the project

(5) The Contractor's and all subcontractors' insurance coverage shall be written by companies licensed to do business in the State of Texas at the time the policies are issued and shall be written by companies with A.M. Best ratings of B+VII or better. The City will accept workers' compensation coverage written by the Texas Workers' Compensation Insurance Fund

(6) All endorsements naming the City as additional insured, waivers, and notices of cancellation endorsements as well as the Certificate of Insurance shall contain the solicitation number and the following information:

Attn: Anna  
Weaver

Contract: Austin Travis County Family Violence  
Protection Team  
City of Austin Police Department  
Financial Management  
P.O. Box 1629  
Austin, Texas 78767-1629

(7) The other insurance clause shall not apply to the City where the City is an additional insured shown on any policy. It is intended that policies required in the Contract covering both the City and the Contractor shall be considered primary coverage as applicable.

(8) If insurance policies are not written for amounts specified below, the Contractor shall carry Umbrella or Excess Liability Insurance for any differences in amounts specified. If Excess Liability Insurance is provided, it shall follow the form of the primary coverage.

(9) The City shall be entitled, upon request and without expense, to receive certified copies of policies and endorsements thereto and may make any reasonable requests for deletion or revision or modification of particular policy terms, conditions, limitations, or exclusions except where policy provisions are established by law or regulations binding upon either of the parties hereto or the underwriter on any such policies.

(10) The City reserves the right to review the insurance requirements set forth during the effective period of the Contract and to make reasonable adjustments to insurance coverage limits and exclusions when deemed necessary and prudent by the City based upon changes in statutory law, court decisions, the claims history of the industry or financial condition of the insurance company as well as the Contractor.

(11) The Contractor shall not cause any insurance to be canceled nor permit any insurance to lapse during the term of the Contract or as required in the Contract.

(12) The Contractor shall be responsible for premiums, deductibles and self insured retentions, if any, stated in policies. All deductibles or self insured retentions shall be disclosed on the Certificate of Insurance.

(13) The Contractor shall provide the City thirty (30) days' written notice of erosion of the aggregate limits below occurrence limits for all applicable coverages indicated within the Contract.

(14) The insurance coverages specified below are required minimums and are not intended to limit the responsibility or liability of the Contractor.

## 5.2 Specific Requirements

(1) Worker's Compensation and Employers' Liability Insurance Coverage shall be consistent with statutory benefits outlined in the Texas Worker's Compensation Act (Art. 8308, 101 et seq., Tex. Rev. Civ. Stat.). The minimum policy limits for Employer's Liability are \$100,000 bodily injury each accident, \$500,000 bodily injury by disease, policy limit and \$100,000 bodily injury by disease each employee.

(a) The Contractor's policy shall apply to the State of Texas and include these endorsements in favor of the City of Austin:

- (i) Waiver of Subrogation Form WC 420304
- (ii) Thirty (30) days' Notice of Cancellation Form WC 420601

(2) Commercial General Liability Insurance The minimum bodily injury and property damage per occurrence are \$500,000 for coverages A and B.

(a) The policy shall contain the following provisions:

- (i) Blanket contractual liability coverage for liability assumed under the Contract and all other Contracts related to the project.
- (ii) Independent Contractor's Coverage
- (iii) Products/Completed Operations Liability for the duration of the warranty period.



- (iv) If the project involves digging or drilling provisions must be included that provide Explosion Collapse and Underground Coverage (X C U)

- (b) The policy shall also include these endorsements in favor of the City of Austin
  - (i) Waiver of Subrogation Endorsement CG 2404
  - (ii) Thirty (30) days Notice of Cancellation Endorsement CG 0205
  - (iii) The City of Austin listed as an additional insured Endorsement CG 2010

(3) Business Automobile Liability Insurance The Contractor shall provide coverage for all owned non owned and hired vehicles with a minimum combined single limit of \$500 000 per occurrence for bodily injury and property damage Alternate acceptable limits are \$250 000 bodily injury per person \$500 000 bodily injury per occurrence and at least \$100 000 property damage liability per accident

- (a) The policy shall include these endorsements in favor of the City of Austin
  - (i) Waiver of Subrogation Endorsement TE 2046A
  - (ii) Thirty (30) days Notice of Cancellation Endorsement TE 0202A
  - (iii) The City of Austin listed as an additional insured Endorsement TE 9901B

(4) Professional Liability Insurance The Contractor shall provide coverage at a minimum limit of \$100 000 per claim to pay on behalf of the assured all sums which the assured shall become legally obligated to pay as damages by reason of any negligent act error or omission arising out of the performance of professional services under this Agreement If coverage is written on a claims made basis the retroactive date shall be prior to or coincident with the date of the Contract and the certificate of insurance shall state that the coverage is claims made and indicate the retroactive date This coverage shall be continuous and will be provided for 24 months following the completion of the contract

#### 6.0 Confidentiality

6.1 If SafePlace notifies the City of the confidential nature of its information the City will maintain the confidentiality of the information to the extent permitted by law Upon receipt of requests for confidential information the City will notify SafePlace of the request by facsimile transmission within three (3) working days City will furnish

SafePlace with copies of Attorney General opinion requests City makes pertaining to confidential information within three (3) working days

6.2 For the purposes of the Texas Public Information Act ( Open Records Act ) any information shared with SafePlace by City or document given to SafePlace by City is owned by City. SafePlace agrees to keep such information or documents confidential to the extent allowed by law and will not release or make public such information or documents without the written consent of City. Upon receipt of requests for City information or City documents, SafePlace will notify the City Attorney by facsimile transmission on or before the expiration of three calendar days of the request.

#### 7.0 Records Retention

7.1 SafePlace understands that its records relating to the performance of this Agreement, including but not limited to payroll records, reports to City and the underlying documents upon which the reports are based, must be retained pursuant to the terms and conditions of the grant and state law. SafePlace agrees that it will safely keep and not alter or destroy any such documents without the prior written permission of City.

#### 8.0 Notice

8.1 Any notice given hereunder must be in writing and may be given by personal delivery or by certified mail, return receipt requested, at the addresses of the parties indicated below:

City of Austin            Chief of Police  
Austin Police Department  
P O Box 689001  
Austin, Texas 78768-9001  
FAX: 974 6611

City Attorney  
P O Box 1088  
Austin, Texas 78767-8828  
FAX: 974 2894

SafePlace                Executive Director  
P O Box 19454  
Austin, Texas 78760  
FAX: 385 0662

9.0 Entire Agreement Amendments This Agreement contains the entire agreement between the parties respecting the subject matter and supersedes all prior agreements between the parties regarding these matters. This Agreement may not be modified or amended except by written agreement executed by both parties. The parties agree to

By Rebecca Lightsey Executive Director Date \_\_\_\_\_

Attachment A From Grant Budget Detail Worksheet

Contracts (24 months)

Budget Detail Worksheet -- I Y 2006 Grant

**A Personnel**

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Not applicable		SECTION A TOTAL \$0

Fringe Benefits

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<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Not applicable		SECTION B TOTAL \$0

Travel

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<u>Purpose of Travel</u>	<u>Location</u>	<u>Computation</u>	<u>Cost</u>
See description of travel in Contracts			SECTION C TOTAL \$0

Equipment

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<u>Item</u>	<u>Computation</u>	<u>Cost</u>
Not applicable		SECTION D TOTAL \$0

Supplies

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<u>Supply Items</u>	<u>Computation</u>	<u>Cost</u>
Not applicable		SECTION E TOTAL \$0

Construction

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<u>Purpose</u>	<u>Description of Work</u>	<u>Cost</u>
Not applicable		SECTION F TOTAL \$0

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Consultants/Contracts

**Consultants**

<b>Name of Consultant</b>	<b>Service Provided</b>	<b>Computation</b>	<b>Cost</b>
Not applicable		Subtotal	\$0

**Contracts (24 months)**

<b>Agency</b>	<b>Description</b>			<b>Cost</b>
SafePlace	Salaries and fringe benefits			
		<u>salary</u>	<u>fringe</u>	
	1 FVPT Program Coordinator ( 5 position)	\$35 520	\$8 880 \$2 201 Social Security \$515 Medicare \$1 066 Retirement \$480 Workers Compensation \$3 960 Health Insurance \$288 Dental Insurance \$108 Life Insurance \$262 State Unemployment Insurance	\$44 400
SafePlace will also administer the subcontracts to the other partner agencies and the contract for translation services Cost of finance and grant administration for partner agency subcontracts				\$13 500
<b>Cost based on salary</b>				
Director of Finance (2%)				\$3 600
Information Systems Manager (4%)				\$3 900
Payroll/Grants Analyst (4%)				\$2 700
Grants Coordinator (4%)				\$3,300
Subtotal Salaries				\$13 500
<b>Grand Total for 2 year period</b>				<b>\$13 500</b>
<b>Translation costs for Team</b>				\$3 767
Will contract for professional services to have documents translated into Spanish or to hire a translator to working with victims who speak languages other than English and Spanish Approximate cost is \$35 05 per hour @ 107 hours = \$3 767				

<b>Travel for Team members</b>		\$15 000
Members of the Team will travel to OJP designed Technical Assistance and related domestic violence training. The destinations are currently unknown, but the typical travel arrangements for one person are outlined below:		
Airfare	\$550	\$572
Lodging	\$75 per night x 3 nights	\$225
Per Diem	\$35 per day x 4 days	\$140
Trip total		\$937
Estimate 8 team members travel each year		\$7 500
<b>Cost for 2 year period</b>		<b>\$15,000</b>
		Contracts Total \$76 667

**SafePlace subcontracts with the following partner agencies** *Fringe is based on established organizational rates and includes FICA (6.2%) medicare (1.45%) for a total of (7.65%). Remaining benefit costs include workers compensation, retirement and (medical/dental/life insurance) that vary based on the agency.*

Travis County Attorney	salary	fringe	\$261 062
° 1 Protective Order Attorney (100%)	\$124 722	<b>\$36 530</b> \$7 726 FICA \$14 616 Medical Insurance \$76 Life Insurance \$12 138 Retirement \$168 Workers Compensation \$1 806 FICA Med	\$161 252
° 1 Intake Attorney (50%)	\$72 116	<b>\$27 694</b> \$4 470 FICA \$14 616 Medical Insurance \$76 Life Insurance \$7 024 Retirement \$98 Workers Compensation \$1 046 FICA/Medicare \$364 Longevity	\$99 810

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<u>Texas RioGrande Legal Aid</u>		<u>salary</u>	<u>fringe</u>	<b>\$86,099</b>
	1 Protective Order Attorney (20%)	\$23,461	<b>\$7,038</b> \$1,823 FICA \$596 Retirement \$3,144 Medical Insurance \$246 Dental Insurance \$357 Workers Compensation \$476 Unemployment Insurance \$396 Professional Liability	\$30,499
	1 Paralegal (50%)	\$44,480	<b>\$11,120</b> \$1,701 FICA \$1,370 Retirement \$6,456 Medical Insurance \$481 Dental Insurance \$667 Workers Compensation \$445 Unemployment Insurance	\$55,600
<u>Women's Advocacy Project</u>		<u>salary</u>	<u>fringe</u>	<b>\$90,640</b>
	75 Emergency Protective Order Attorney	\$75,503	<b>\$15,137</b> \$5,776 FICA \$450 SUTA \$202 Workers Compensation \$232 Bar Dues \$8,477 Medical Insurance	\$90,640
<u>Travis County Sheriff's Office</u>		<u>salary</u>	<u>fringe</u>	<b>\$141,673</b>
	1 Detective (100%)	\$104,980	<b>\$36,693</b> \$6,509 FICA \$14,616 Medical Insurance \$76 Life Insurance \$9,973 Retirement \$2,047 Workers Compensation \$1,522 FICA/Medicare \$1,950 Longevity	\$141,673
<u>Travis County District Attorney's Office</u>		<u>salary</u>	<u>fringe</u>	<b>\$93,859</b>

5 FTE Intake Attorney (20 month period)	\$66,812	<b>\$27,047</b> \$4,142 FICA \$15,084 Medical Insurance \$80 Life Insurance \$6,682 Retirement \$90 Workers Compensation \$969 FICA/Medicare	\$93,859
		Subcontracts Total	\$673,333

### **Budget Narrative**

*The following narrative provides a description of the positions to be funded by the grant. Each agency has additional staff dedicated to the Team which are described in the MOU and project narrative who serve as the nonfederal contribution to this grant request.*

SafePlace will provide 1 part-time FVPT Program Coordinator to facilitate the cross-cutting activities of the Family Violence Protection Team and she provides a single point of contact for external requests for Team information.

SafePlace will also administer the subcontracts to the other partner agencies. \$6,750 will be used annually to compensate its finance and program departments for this cost.

Travis County Attorney's Office will provide 1 full-time protective order attorney who will file civil enforcement cases for violations of protective orders. County Attorney's Office will also provide a 0.50 FTE Intake Prosecuting Attorney located at the Team who will staff misdemeanor cases with APD and TCSO law enforcement officers and will meet with victims regarding their cases. The budget included in this grant is for a 20-month period. TCAO will seek funding from Travis County for the remaining 4-month period.

Texas RioGrande Legal Aid (TRLA) will provide a .20 attorney who will assist victims with protective orders when the Travis County Attorney's Office is unable to do so (due to conflict or volume of cases). TRLA will also have a .50 FTE Paralegal to provide intake at the Team into TRLA's legal services.

Women's Advocacy Project will provide a full-time attorney position to monitor the Municipal Court docket for cases that call for emergency protective orders, to obtain the necessary information, and to assist the magistrates with the proper paperwork. They also provide victims with information about their legal options and FVPT services. The Project is contributing \$21,640 or .25 of the total salary cost.

Travis County Sheriff's Office will provide 1 additional detective to assist the smaller municipalities in rural Travis County with the follow-up investigative process associated with family violence offenses and will provide assistance to the smaller municipalities in implementing proper arrest protocols, improved techniques for collecting evidence and taking statements. The budget for the position is for a 24-month period. Total salary for this position is \$188,899; the grant budget for the position is \$141,673. The remaining \$47,226 in salary will be contributed by the Travis County Sheriff's Office.



Travis County District Attorney's Office will provide a part time Intake Attorney who will provide assistance in investigation case screening and preparation of cases for the Grand Jury and presentation of cases to the Grand Jury	
	SECTION G TOTAL \$750,000

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Other Costs

<u>Description</u>	<u>Computation</u>	<u>Cost</u>
Not applicable	SECTION H TOTAL	\$0

Indirect Costs

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<u>Description</u>	<u>Computation</u>	<u>Cost</u>
Not applicable	SECTION I TOTAL	\$0

## **Budget Summary**

<b>BUDGET CATEGORY</b>	<b>COST</b>
<b>A Personnel (APD)</b>	\$0
<b>B Fringe Benefits (APD)</b>	\$0
<b>C Travel</b>	\$0
<b>D Equipment</b>	\$0
<b>E Supplies</b>	\$0
<b>F Construction</b>	\$0
<b>G Consultants/Contracts</b>	\$750,000
<b>H Other</b>	\$0
<b>TOTAL DIRECT COSTS</b>	\$750,000
<b>I Indirect Costs</b>	0
<b>TOTAL PROJECT COSTS</b>	<b>\$750,000</b>
Federal Request	<b>\$750,000</b>
Non Federal Amount	<b>Not applicable</b>