

AGENDA



Thursday, June 7, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 50**

Subject: Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (Buyboard) with WILLIAMS SCOTTSMAN, Selma, TX, for the purchase and installation of a mobile modular office building in an amount not to exceed \$77,925.

Amount and Source of Funding: Funding is available in the Fiscal Year 2006–2007 Capital Budget of the Fleet Services Division of the Finance and Administrative Services Department.

Fiscal Note: A fiscal note is attached.

For More Information: Mary Quintero-Herrera, Buyer II /512-974-3266

Purchasing Language: Cooperative Purchase.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 252.022 of the Texas Local Government Code and no goals were established for this solicitation.

This contract is for the purchase and installation of a mobile modular office building for the Fleet Administration Division of the Financial & Administrative Services Department. This modular office building will replace an existing seven year old pre-fabricated building that is non-ADA compliant and too small to meet the current needs of this service center. In addition to providing office space for a Manager and Administrative Senior currently located at the Kramer Lane Vehicle Service Center, the building will provide an employee break room, separate men and women's restrooms, separate changing areas, and a conference/training room to be used primarily for automotive technicians continuing education. Additionally, the new building will be ADA compliant. The vendor will also be responsible for removal of the old building.

Williams Scottsman is under contract with BuyBoard to provide mobile modular office buildings statewide as a result of a competitive bidding process. Utilizing the BuyBoard contract provides for volume discount pricing as well as the earliest delivery of the building.