



MEMORANDUM

TO: Toby Futrell, City Manager

FROM: Greg Canally, Budget Officer

DATE: June 7, 2007

SUBJECT: Code Amendments – Mobile Food Establishments

Item # 57 on the June 7, 2007 Council Agenda is to approve a resolution initiating amendments to Section 25-2-812(L) of the City Code regarding appropriate process changes including the time for Council consideration of an application establishing limitations on mobile food establishments.

This item requires initiating amendments to Title 25 of the City Code. The staff support for this effort includes experts in code amendments, drainage engineering, development review, and legal. Together, we estimate that this effort will require 2 full-time equivalents – 2 attorneys from the Law Department – working approximately 40-60 hours.

Though full-time equivalents and additional hours are required to complete this project, backfilling of resources is not expected. But, the impact of this project on routine processing of development review cases, code amendments, permits, legal analysis, additional drafting, and daily workload is that they may slowdown.