



**Contract Reference Cover Sheet**

<i>Responsible Department:</i>	<i>Financial and Administrative Services Department</i>
<i>Contact person in your office:</i>	<i>Wilbur Jones, Buyer I</i>
<i>Address:</i>	<i>Purchasing Office, 124 West 8<sup>th</sup> Street, Austin, 78701</i>
<i>E-mail:</i>	<u><i>wilbur.jones@ci.austin.tx.us</i></u>
<i>Telephone:</i>	<i>512-972-4013</i>
<i>Project Name &amp; Description:</i>	<i>Marketing Services for Pandemic Flu Awareness</i>
<i>Contractor/Vendor/Party:</i>	<i>SUMA/Orchard</i>
<i>Contract Period:</i>	<i>06/12/07 through 08/31/07</i>
<i>Extension Options:</i>	<i>Two 12-month options</i>
<i>Reference No.:</i>	<i>NA070000128</i>
<i>Requisition No.:</i>	<i>RQM 9100 07032000610</i>
<i>Solicitation No.:</i>	<i>IFB-Best Value # WDJ0001</i>
<i>RX No.:</i>	<i>RQM 9100 07032000610</i>
<i>Agenda Item Number:</i>	<i>#51</i>
<i>Date Approved by Council:</i>	<i>06/07/07</i>

**NOTE:** Forward this document electronically to [contracts@ci.austin.tx.us](mailto:contracts@ci.austin.tx.us).

**It will be attached to the approved ordinance or resolution and given to customers seeking information about the contract.**