

AGENDA



Thursday, June 21, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 88

Subject: Authorize award and execution of a 36-month requirements supply contract with SOUTHERN SAFETY SALES, INC., Austin, TX for disposable nitrile gloves in an estimated amount not to exceed \$418,033, with three 12-month extension options in an estimated amount not to exceed \$139,344 per extension option, for a total estimated contract amount not to exceed \$836,065.

Amount and Source of Funding: Funding in the amount of \$34,836 is available in the Fiscal Year 2006-2007 Operating Budget of various City departments. Funding for the remaining 33 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sydney Ceder, Senior Buyer, 974-2035

Purchasing Language: Lowest bid meeting specification of seven bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes a reliable source for the supply of disposable nitrile gloves. The gloves will be utilized by City emergency personnel as a precautionary measure to help prevent infectious diseases while performing their jobs, which may consist of examining and treating patients while responding to medical emergencies. City employees in several other departments will be using the gloves for safety purposes and for general cleaning. This will be a City-wide contract with an estimated requirement for 1,354,900 pairs of gloves needed per year.

The major users for the gloves include the Emergency Medical Services Department (69%) and Austin Water Utility (18%). Other users include the Aviation Department, Finance and Administrative Services Department (Building Services), Convention Center and the Austin Public Library.

MBE/WBE Solicited: 2/3 MBE/WBE Bid: 0/0

Price Analysis

- a. Adequate competition.
- b. Ninety-seven notices were sent including two MBEs and three WBEs. Seven bids were received with no response from the MBEs/WBEs.
- c. The pricing offered represents an approximate 5% decrease from the last contract award in October 2003. Southern Safety Sales, Inc. is the current contractor.

Approval Justification

- a. Lowest bid received meeting specifications.
- b. The Purchasing Office concurs with Material Management's and Emergency Medical Services Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.