

## AGENDA



Thursday, June 21, 2007

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 91

**Subject:** Authorize award, negotiation, and execution of a service contract with GRIER-BANKETT CONSULTING, INC. (MBE/FB), Austin, TX, to provide African-American cultural training for Austin Police Department employees in an amount not to exceed \$49,852.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2006-2007 Operating Budget of the Austin Police Department. There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Vikie DeLuyck, MSW, Senior Buyer/974-2003

**Purchasing Language:** Best evaluated proposal of three proposals received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the African-American Quality of Life Committee.

A request for proposals was issued on February 19, 2007 for an Austin-based training consultant with proven knowledge of the local African-American culture to train police employees in culture and communication topics. The goal is to increase cultural knowledge of the local Austin African-American population to further communication and trust between the Austin Police Department (APD) employees and the Austin African-American community.

A panel consisting of one officer, three commanders, and three professional staff from APD reviewed and evaluated the proposals. The panel members recommended Grier-Bankett Consulting, Inc. (GBC) as the best proposer based upon the categories of 1) System Concept and Solutions Proposed, 2) Applicable Prior Experience 3) Implementation Schedule and 4) Total Evaluated Cost.

The class content shall be designed to present in one 4-hour session, repeated up to 12 times, to accommodate 150 police employees and 100 community members. A project evaluation shall be provided at the completion of the training sessions.

MBE/WBE SOLICITED: 34/27 MBE/WBE BID: 0/0

**PROPOSAL ANALYSIS**

- a. Adequate competition.
- b. Three hundred Fifteen notices were sent, including 34 MBEs and 27 WBEs. Three proposals were received, with no response from the MBEs/WBEs.

**APPROVAL JUSTIFICATION**

- a. Best evaluated proposal.
- b. The Purchasing Office concurs with the Austin Police Department's recommended award.
- c. Advertised in the Austin-American Statesman and on the Internet.