

AGENDA



Thursday, July 26, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 53

Subject: Authorize award and execution of a 12-month requirements service contract with GREAT SOUTHWEST METERS, INC., Waxahachie, TX to provide large water meter accuracy testing and repair for the Austin Water Utility in an estimated amount not to exceed \$74,835, with two 12-month extension options in estimated amounts not to exceed \$88,065 for the first extension option and \$107,575 for the second extension option, for a total estimated contract amount not to exceed \$270,475.

Amount and Source of Funding: Funding in the amount of \$12,473 is available in the Fiscal Year 2006-2007 Operating Budget of the Austin Water Utility. Funding for the remaining ten months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Steve Aden, Supervising Sr. Buyer, 974-2021.

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Water and Wastewater Commission.

This contract is for the testing of approximately 50 large water meters per month for the Austin Water Utility (AWU). Large water meters are typically used for multi-family housing units such as apartment complexes and large businesses. These meters handle much larger volumes of water on a daily basis than residential meters. As meters age they are more likely to measure inaccurately. Testing the large meters and making necessary repairs will have the greatest impact in ensuring accurate meters and accurate billings to customers.

Meters that do not pass the accuracy test, or are not within the American Water Works Association and AWU standards will be repaired in order to meet those standards. The meters will be replaced under a separate contract if they are worn beyond the ability to repair.

MBE/WBE solicited: 11/6 MBE/WBE bid: 0/0

PRICE ANALYSIS

- Sole bid received. Great Southwest Meters, Inc., is the current provider of the product.
- Sixty-eight notices were sent, including 11 MBEs and six WBEs. One bid was received. One "No Bid" was received.
- The pricing offered represents a 1% increase to the last contract award in November 2005.

APPROVAL JUSTIFICATION

- The Purchasing Office concurs with the Austin Water Utility's recommended award.
- Advertised in the Austin American-Statesman and Internet.