



MEMORANDUM

TO: Toby Futrell, City Manager

FROM: Greg Canally, Budget Officer

DATE: August 9, 2007

SUBJECT: BYOB Venue Permit Fee

Item # 61 on the August 9, 2007 Council Agenda is to approve an ordinance amending the City Code to add Chapter 4-11 relating to establishments that are not licensed by the Texas Alcoholic Beverage Commission and which are known as Bring Your Own Bottle (BYOB) establishments and providing for criminal and civil penalties; amending Ordinance No. 20060911-004 to add a BYOB venue permit fee; prescribing regulations for BYOB establishments for the time period before Chapter 4-11 takes effect; and declaring an emergency.

This item requires each BYOB venue to acquire a BYOB venue permit that costs \$100 and is renewed annually. It is anticipated that no more than 36 of these BYOB venues will meet the requirements of this ordinance. Therefore, up to an additional \$3,600 in revenue could be realized annually from the implementation of this permit fee.

Planning staff in the Development Assistance Center from the Watershed Protection and Development Review Department will be available to work on this item. This effort will require 1-2 FTEs working a total of 40-80 hours – to check maps, applying geographic information systems (GIS), researching zoning histories in departmental files, possible physical inspections, and additional work duties – for all BYOB venue permit applications submitted. Though full-time equivalents and additional hours are required to complete this project, backfilling of resources is not expected.