

**EVALUATION MATRIX EMPLOYEE ASSISTANCE PROGRAM
RFP NO. RML0003**

PROPOSERS NAME:

**Alliance Work
Partners
Austin, TX**

**Deer Oaks EAP
Services San
Antonio, TX**

**Resources for
Living, LTD
Austin, TX**

**Aetna Life
Insurance Co
Hartford, CT**

Evaluation Factors	# Possible points	Proposer's Score	Proposer's Score	Proposer's Score	Proposer's Score
Scope of Work: Responsiveness to SOW requirements, responsiveness to City's Contract Terms, timelines, program proposed, timelines, program promotional communication material samples, samples of standard eligibility & mgmt reports, willingness to provide recycled open enrollment materials, and adherence to proposal format required in RFP.	60	56	52	33	26
Business Organization, Experience of the Firm, and Personnel Qualifications and Experience, References.	15	13	13	11	11
Cost Proposal. Proposer with the lowest cost proposal to the City is given the maximum points; percentage ratio formula is applied to remaining proposers.	25	25	24	13	8
TOTAL POINTS	125	94	89	57	45

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Notes