

## AGENDA



Thursday, August 23, 2007

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 29**

**Subject:** Authorize award and execution of a 24-month requirements service contract with ENTERPRISE RENT A CAR COMPANY OF TEXAS, Austin, TX for the rental of vehicles in an estimated amount not to exceed \$219,132, with two 12-month extension options in an estimated amount not to exceed \$109,566 per extension option, for a total estimated contract amount not to exceed \$438,264.

**Amount and Source of Funding:** Funding in the amount of \$9,131 is available in the Fiscal Year 2006-2007 Operating Budget of the Austin Police Department. Funding for the remaining 23 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Sydney Ceder, Senior Buyer/974-2035

**Purchasing Language:** Best value bid of three bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract provides for the rental of various types of vehicles on an as needed basis for the Austin Police Department. Special police operations, such as high risk warrants, surveillance and undercover activities require that vehicles be changed out frequently so as not to be recognized as police vehicles thus compromising the officers' safety. Rental vehicles provide this flexibility as well as providing different styles and makes of vehicles unlike government vehicles. The City fleet does not have the flexibility to meet this purpose.

This contract also provides for the rental of 15-passenger vans that will be used by the East Side Story Program. This program provides community access to emerging technologies and enhanced educational opportunities for children and their families living, working, and attending school in East and Northeast Austin. This program combines computer technology, special tutoring, cultural and recreational activities, and life skills training to create a positive learning experience.

The solicitation was issued as an invitation for bid (best value) that allows the City to consider price and other relevant criteria in its evaluation and determination of award in accordance with Texas Local Government Code, Chapter 252. The other factors considered included the vendor's inventory size and availability to supply the variety of vehicle types needed, experience and staff's qualifications to provide the required services, references, and responsiveness of the bidder's rental agreement compared to the City's standard purchase terms and conditions. MBE/WBE Solicited: 0/0 MBE/WBE Bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Seventeen notices were sent. There are no known MBE/WBEs for this service. Three bids were received.

c. The pricing offered represents an approximate 15% decrease in the rental rates from the last contract award in April 2003.

**APPROVAL JUSTIFICATION**

a. Best evaluated bid received.

b. The Purchasing Office concurs with the Austin Police Department's recommended award.

c. Advertised in the Austin American-Statesman and on the Internet.