

## AGENDA



Thursday, August 30, 2007

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 54**

**Subject:** Authorize award and execution of a 36-month requirements supply contract with AUSTEX AUTO PARTS, Austin, TX for automotive filters for light, medium, and heavy duty vehicles in an estimated amount not to exceed \$316,734, with three 12-month extension options in an estimated amount not to exceed \$110,857 for the first extension option, \$116,400 for the second extension option, and \$122,220 for the third extension option for a total estimated contract amount not to exceed \$666,211.

**Amount and Source of Funding:** Funding in the amount of \$8,798 is available in the Fiscal Year 2006–2007 Operating Budget of the Financial & Administrative Services Department, Fleet Management Fund. Funding for the remaining 35 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Mary Quintero-Herrera, Buyer II/974-3266.

**Purchasing Language:** Lowest bid of 11 bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes a reliable source for the supply of automotive filters for the maintenance of light, medium, and heavy duty vehicles owned and operated by the City. By setting this contract all vehicles will be serviced with one brand or manufacturer of filters.

These filters will be purchased on an as needed basis for general routine and preventive maintenance repairs. This contract is necessary to supply the automotive and equipment fleet service centers with a reliable and continuous source of supply of these filters. MBE/WBE solicited: 0/0 MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Twenty four notices were sent. There are no known MBE/WBEs for these commodities. Eleven bids were received.
- c. This is the first contract of this type; therefore, there is no bid history available.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received.
- b. The Purchasing Office concurs with Fleet Services' recommended award.
- c. Advertised in the Austin American-Statesmen and on the Internet.