

AGENDA



Thursday, August 30, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 55

Subject: Authorize award and execution of a 36-month requirements supply contract with LONGHORN INTERNATIONAL TRUCKS, Austin, TX, for captive repair parts and repair services for Crane Carrier manufactured trucks in an estimated amount not to exceed \$600,000, with three 12-month extension options in an estimated amount not to exceed \$210,000 for the first extension option, \$220,500 for the second extension option, and \$231,525 for the third extension option, for a total estimated contract amount not to exceed \$1,262,025.

Amount and Source of Funding: Funding in the amount of \$16,667 is available in the Fiscal Year 2006–2007 Operating Budget of the Financial & Administrative Services Department, Fleet Management Fund. Funding for the remaining 35 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Mary Quintero-Herrera, Buyer II/974-3266.

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes a reliable source for the annual supply of captive repair parts and services for Crane Carrier manufactured trucks in the City's fleet. The contract will be awarded in order to provide for parts and services on an as needed basis for general routine and preventive maintenance repairs.

The repair services acquired through this contract will be used to supplement the City's vehicle service operation and increase responsiveness to City Departments. This contract is necessary to supply the automotive and equipment fleet service centers with a reliable and continuous source of supply to purchase these parts.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Eleven notices were sent. There are no known MBE/WBEs for this commodity. Two bids were received.
- c. The pricing offered represents a 12% increase to the last contract award in July 2002. This increase is attributed to the rise in the cost of steel and transportation.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Financial and Administrative Services Department, Fleet Services' recommended award.

c. Advertised in the Austin American-Statesmen and on the Internet.