

## AGENDA



Thursday, September 27, 2007

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 36**

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**Subject:** Authorize award, negotiation, and execution of a 12-month requirements service contract with CGI TECHNOLOGIES AND SOLUTIONS, INC., Fairfax, VA, for maintenance and support of the AIMS financial management system in an estimated amount not to exceed \$915,389, with four 12-month extension options in estimated amounts not to exceed \$915,389 for the first extension option, \$1,287,811 for the second extension options, \$1,287,811 for the third extension option, and \$1,287,811 for the fourth extension option, for a total estimated contract amount not to exceed \$5,694,211.

**Amount and Source of Funding:** Funding in the amount of \$415,389 is available in the Fiscal Year 2007-2008 Operating Budget of the Finance and Administrative Services Department. Funding in the amount of \$500,000 is available in the Fiscal Year 2007-2008 for various Operating Budgets. Funding for the extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Mick Osborne, Sr. Buyer Specialist/974 2995

**Purchasing Language:** Sole Source.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract is for the continuance of maintenance and support for the AIMS financial management system, which is utilized by all City departments for financial transactions and reporting purposes. Functions of the system include budgeting, purchases, and payments to City vendors.

This action includes two components, 1) annual software maintenance and 2) enhancement support services.

Annual maintenance: CGI Technology and Solutions Inc. (CGI), as the author and copyright holder for the Advantage software package, provides annual maintenance services for the Advantage Financial System. These services include specialized technical support, as well as the licensing and support of several third party products which are used as part of the financial system installation. Annual maintenance fees are paid by all users of the Advantage Financial System, and maintenance fees are based on the annual budget adopted by the City. It is in the City's best interest to lock in these amounts for budget purposes.

Enhancement support: as the City's business needs change due to changes in law or policy, modifications to Advantage may be necessary. Based on experience in modifying Advantage to support City business requirements since 2004 (when the AIMS project was started), it is in the City's best interest to have CGI perform these modifications. An amount of \$500,000 per year has been added to the annual maintenance costs quoted by CGI and will be paid for services on an as needed basis.

CGI Technologies and Solutions is the manufacturer of the system and is the sole provider of maintenance, support, and enhancements for the system.