

AGENDA



Thursday, October 11, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 30

Subject: Authorize award, negotiation, and execution of a 4-month requirements service contract with DAVEY RESOURCE GROUP, Kent, OH, for consulting services for tree re-growth rate study and implementation of various programs in an estimated amount not to exceed \$90,000, with three 4-month extension options in an estimated amount not to exceed \$55,000 per extension option, for a total estimated contract amount not to exceed \$255,000.

Amount and Source of Funding: Funding in the amount of \$200,000 is available in the Fiscal Year 2007-2008 Operating Budget of the Austin Energy Department. Funding for the final extension option is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Dolores Castillo, Sr. Buyer /322-6466

Purchasing Language: Best evaluated proposal of two proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Boards and Commission Action: Recommended by Urban Tree Task Force.

The City of Austin chartered an Urban Tree Taskforce that was tasked with identifying urban forestry concerns that needed to be addressed by the City. The Taskforce determined a study should be undertaken by the City to verify the actual regrowth of trees that have been pruned by Austin Energy.

This contract will provide Austin Energy with a qualified firm experienced in the area of urban forestry program planning and implementation to accomplish a utility tree regrowth rate study. The study will provide to the City a detailed report and supporting data that will be used to determine average annual regrowth rates for some of the more common tree species in the Austin Area. This study will be used to revise and update the best clearance standards as well as cycle length for the program.

MBE/WBE Solicited: 4/2

MBE/WBE Bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Thirty-five notices were sent, including four MBEs and two WBEs. Two proposals were received, with no response from the MBE/WBEs.
- c. This is the first contract for these type services; therefore, there is no price history available.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.

c. Advertised on the Internet.