

AGENDA



Thursday, October 11, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 50

Subject: Authorize award and execution of a 36-month requirements supply contract with WEST COAST EQUIPMENT INC., Glendale, AZ, for non-captive replacement brooms for TYMCO street sweepers in an estimated amount not to exceed \$174,624, with three 12-month extension options in an estimated amount not to exceed \$61,118 for the first extension option, \$64,174 for the second extension option, and \$67,383 for the third extension option, for a total estimated contract amount not to exceed \$367,299.

Amount and Source of Funding: Funding in the amount of \$58,208 is available in the Fiscal Year 2007-2008 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Mary Quintero-Herrera, Buyer II/974-3266.

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes a reliable source for the annual supply of various types of non-captive replacement brooms for TYMCO street sweepers.

These parts will be purchased on an as needed basis for general routine maintenance of the street sweepers. There are approximately 22 TYMCO street sweepers in the current City's fleet. This contract is necessary to support the automotive and equipment fleet service centers with a reliable and continuous source of supply to purchase these non-captive replacement brooms. MBE/WBE solicited: 0/1
MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Sole bid received. Other potential bidders were unable to offer replacement brooms at this time.
- b. Twelve notices were sent, including one WBE. There are no known MBEs available for this commodity. One bid was received, with no response from the WBE.
- c. The pricing offered represents a 4% increase to the last contract award in April 2004.

APPROVAL JUSTIFICATION

- a. Sole bid received.
- b. The Purchasing Office concurs with the Fleet Services Division of Financial and Administrative Services Department's recommended award.
- c. Advertised in the Austin American-Statesmen and on the Internet.