

## AGENDA



Thursday, October 18, 2007

**Public Works**  
**RECOMMENDATION FOR COUNCIL ACTION****Item No. 24**

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**Subject:** Authorize negotiation and execution of a professional services agreement with the following six firms: LAURIE SMITH DESIGN ASSOCIATES, (WBE/FR), Austin, TX; ARCHITECTURE + PLUS, (WBE/FR), Austin, TX; THE BOMMARITO GROUP, INC., (WBE/FR), Austin, TX; MENDOZA ARCHITECTURE, INC., (MBE/MH), Austin, TX; PARSHALL and ASSOCIATES ARCHITECTS (WBE/FR), Austin, TX; HARRIS WELKER ARCHITECTS, (WBE/FR), Austin, TX, for professional architectural and/or interior design services to provide space planning for miscellaneous projects, for a period of approximately three years or until financial authorization is expended, in an amount not to exceed \$3,000,000, or with a total aggregate amount of the six agreements not to exceed \$3,000,000.

**Amount and Source of Funding:** Funding in the amount of \$3,000,000 is available in the Fiscal Year 2007-2008 Capital and/or Operating Budgets of the various departments for which the services are needed.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Christina Calvery 974-7094, Ron Gentry 974-7133, Laura Bohl 974-7064.

**Purchasing Language:** Best six qualification statements of seven statements received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 16.5% MBE and 14.2% WBE subconsultant participation.

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Space planning involves planning, design production, furniture selection, bidding, construction administration and coordination of furniture installation, and review of installation for interior renovation and remodeling projects. In May 2004, City Council approved the selection of six consultant firms to provide professional architectural and/or interior design services for the space planning rotation list for miscellaneous projects. This recommended action will replace the existing rotation list which has exhausted its authorization and provide for continuing space planning requirements for the Public Works Department and other departments as required.

The City anticipates contracting with six firms for a period of approximately three years or until contracting authority is exhausted. The six firms will be compensated under six equal standing contracts. Initial project assignments will be based on the order of contracts executed. The City may, however, select a firm that is felt to be the most qualified for a specific project or most able to meet a project's schedule objectives. Project-specific schedules will be agreed upon at the time professional services are defined.

Total contracting authority for this rotation list is \$3,000,000. Compensation for individual project assignments will vary depending upon the scope of services required. Funding will come from the individual projects for which the services are provided.

This authorization provides for funding of services related to preliminary engineering services only. Staff does not anticipate returning to Council for additional funding.

This request allows for the development of a professional service agreement with each of the recommended firms. Should the City be unsuccessful in negotiating a satisfactory agreement with a recommended firm, negotiations will cease with that firm and the funding will be distributed among the remaining recommended firms.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 207 firms June 15, 2007. The RFQ was obtained by 27 firms, and seven firms submitted qualification statements. All were certified M/WBE firms. Of the seven firms evaluated, six firms are being recommended.