

AGENDA



Thursday, October 18, 2007

Public Works
RECOMMENDATION FOR COUNCIL ACTION**Item No. 22**

Subject: Authorize negotiation and execution of a professional services agreement with JACKSON AND RYAN ARCHITECTS, Houston, TX, for architectural services for the new animal shelter in an amount not to exceed \$1,500,000.

Amount and Source of Funding: Funding is included in the Fiscal Year 2007-2008 Capital Budget of the Health Department.

Fiscal Note: A fiscal note is attached.

For More Information: Kalpana Sutaria 974-7225, Ron Gentry 974-7133, Laura Bohl 974-7064.

Purchasing Language: Best qualification statement of eight statements received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 27.0% MBE and 20.5% WBE subconsultant participation.

Boards and Commission Action: Not recommended by the Animal Advisory Commission.

The selected consultant will prepare a feasibility study of the animal shelter at the Health and Human Services Campus at 7201 Levander Loop and prepare a recommendation for the total scope of the project including program functions, budget and schedule. Upon approval, the consultant will prepare designs for the facilities which achieve a Silver Level rating as outlined in the LEED Green Building Rating System, obtain permits, prepare construction bid documents, assist with the bid and award process, and provide construction and post-construction phase services.

This request allows for the development of a professional services agreement with the recommended firm. Should the City be unsuccessful in negotiating a satisfactory agreement with the recommended firm, negotiations will cease with that firm. Staff will then return to Council and request authorization to begin negotiations with the alternate recommendation, see attachment.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 221 firms May 7, 2007. The RFQ was obtained by 49 firms, and eight firms submitted qualification statements. One of the firms was a certified M/WBE firm. Of the seven firms evaluated, two firms were short-listed and interviewed. Interviewing of the short-listed firms resulted in the attached recommendation.