

AGENDA



Thursday, October 18, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 27

Subject: Authorize award, negotiation, and execution of a 24-month requirements service contract with ECP TECH SERVICES, INC., Houston, TX, for the performance of routine and emergency substation repair services and installation and upgrade on new and existing substation facilities in an amount not to exceed \$3,000,000, with three 12-month extension options in an estimated amount not to exceed \$1,500,000 per extension option, for a total estimated contract amount not to exceed \$7,500,000.

Amount and Source of Funding: Funding in the amount of \$750,000 is available in the Fiscal Year 2007-2008 Operating Budget of Austin Energy. Funding in the amount \$750,000 is available in the Fiscal Year 2007-2008 Capital Budget of Austin Energy. Funding for the remaining 12 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: Fiscal notes are attached.

For More Information: Dolores Castillo, Sr. Buyer /322-6466

Purchasing Language: Best evaluated proposal of three proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals of 14.1% MBE and 15% WBE subcontractor participation.

This contract will provide Austin Energy (AE) access to Contractor's labor force, supervision, equipment, tools, safety devices, subcontractor services, and conveyances for the performance of routine and emergency electric substation repair services.

AE currently owns and maintains 72 substations throughout its service area and surrounding counties. The work assigned to the contractor is highly variable and subject to conditions beyond AE's control. Typical examples of services to be performed by the contractor include:

- Install steel grating, conduit, fiber optic and innerduct;
- Assemble and install circuit switches/breakers, power transformers and switchgears, relay panels, battery chargers, and high voltage electrical bus.

MBE/WBE solicited: 2/2

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Forty-two notices were sent, including two MBEs and two WBEs. Three proposals were received, with no response from the MBEs/WBEs.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.