

AGENDA



Thursday, October 18, 2007

Public Works
RECOMMENDATION FOR COUNCIL ACTION

Item No. 25

Subject: Authorize execution of an amendment to the professional services agreement with the following five firms: ENCOTECH ENGINEERING CONSULTANTS, INC. (88.94% MBE/MA), Austin, TX, WAUGH ENGINEERING (WBE 94.02%), Austin, TX, THE ARIZPE GROUP, INC. (95.87% MBE/MH), Austin, TX, F.E.U.L.S., INC., Austin, TX, CARTER and BURGESS, INC., Austin, TX, GOODWIN ENGINEERING, INC., Austin, TX, for professional mechanical, electrical and plumbing engineering services in the amount of \$250,000 for a total contract amount not to exceed \$1,150,000.

Amount and Source of Funding: Funding in the amount of \$250,000 is available in the Fiscal Year 2007-2008 Capital and/or Operating and Maintenance Budgets of the Department of Public Works and various departments for which services are needed.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Allison Dietzel 974-7098, Laura Bohl 974-7064.

MBE/WBE: This contract was awarded in compliance with Chapter 2-9B of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). Encotech Engineering, Inc. (3.57% MBE, 7.49% WBE); Waugh Engineering (2.26% MBE, 3.72% WBE); The Arizpe Group, Inc. (0% MBE, 0% WBE); F.E.U.L.S., Inc. (0% MBE, 1.74% WBE); Carter & Burgess, Inc. (0% MBE, 13.83% WBE); Goodwin Engineering, Inc. (0.56% MBE, 1.48% WBE) subconsultant participation to date.

Prior Council Action: Authorization of original MEP Rotation List was approved on the first reading September 25, 2003.

On September 25, 2003, six firms were selected for the 2003-2005 Mechanical, Electrical, and Plumbing Engineering Rotation List with a total authorization amount of \$900,000. This rotation list was established to provide professional mechanical, electrical and plumbing engineering services for small to medium sized projects of general or routine nature. At the time of Council approval, the estimated expenditures were \$150,000 per firm.

Within the last year, Waugh Engineering, Inc. cancelled its professional services contract on the rotation list due to inability to perform services because of medical reasons. Waugh Engineering, Inc. relinquished its remaining authority which was distributed equally among all of the remaining consultants.

To date, 18 assignments have been executed with a total contract amount of approximately \$683,000. All firms have received at least one project assignment. Since inception of the rotation list, distribution of work has been accomplished using strict rotation list procedures. Because each assignment varies in size and scope, the resulting inequity of work distribution requires new assignments to be based on greatest remaining authority.

Due to a delay in approval and implementation of a new rotation list, additional authority is being requested. This would enable the existing rotation list services to continue without interruption to client departments until a new rotation list is established.