



**Financial and Administrative Service Department
Purchasing Office**
PO Box 1088, Austin, Texas, 78767

October 9, 2007

Complete Communication Services
Heidi Cottingham
2611 Oakmont Drive
Round Rock, TX 78664

Dear Heidi:

The Austin City Council approved the execution of a contract with your company for Structured Communication Cabling Services in accordance with the referenced solicitation.

Responsible Department:	Purchasing
Department Contact Person:	Mario Guerrero
Department Contact Email Address:	Mario.guerrero@ci.austin.tx.us
Department Contact Telephone:	974.2596
Project Name:	Structured Communication Cabling Services
Dollar Value:	\$5,884,400.
Contractor Name:	Complete Communication Services
Contract Number:	NA070000161
Contract Period:	24 months
Extension Options:	3
Requisition Number:	RQM-5600-06120800350
Solicitation Number:	MG10001
Agenda Item Number:	37.
Council Approval Date:	9/27/2007

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Rick Fudge
Supervising Senior Buyer
Purchasing Office
Finance and Administrative
Service Department

cc: