



**MEMORANDUM**

TO: Toby Futrell, City Manager

FROM: Greg Canally, Budget Officer

DATE: October 18, 2007

SUBJECT: Evaluating and Updating City Practices

Item # 38 on the October 18, 2007 Council Agenda is to approve a resolution directing the City Manager to evaluate and update the City's practices, capabilities, and available resources for review and inspection of construction phase erosion and sedimentation controls, inspection of water quality ponds, and enforcement of maintenance requirements.

This item initially requires evaluating current practices, capabilities, and resources. The staff support for this effort includes experts in code amendments, drainage engineering, water quality engineering, environmental review, environmental inspection, and legal. We estimate that this effort will require 6-8 full-time equivalents from the Watershed Protection and Development Review Department each working approximately 80 hours.

Though full-time equivalents and additional hours are required to complete this project, backfilling of resources is not expected. The necessary code changes and criteria manual revisions could take up to one year to adopt. No other projects would be slowed down or interrupted because of the work necessary to complete this item. Completion of the item could have a fiscal and / or staffing impact on WPDR in FY 2009, requiring additional full-time equivalents to meet the review, inspection, and enforcement needs.