



**MEMORANDUM**

TO: Toby Futrell, City Manager

FROM: Greg Canally, Budget Officer

DATE: November 1, 2007

SUBJECT: Austin Fire Department Four Person Staffing

Item # 38 on the November 1, 2007 Council Agenda is to approve a resolution adopting Austin Fire Department Four Person Staffing as the minimum staffing requirement of the Austin Fire Department and directing the City Manager to implement a minimum staffing policy for the Austin Fire Department in January 2008.

This item involves Council approving and implementing a 4-Person Staffing policy for the Austin Fire Department at its fifty-four companies. This policy will increase the number of full-time equivalent (FTE) fire fighters by five beginning in FY 2011 every two years and will be completed by FY 2019, or sooner if possible, for a total increase of twenty-five FTEs.

Implementation of this policy will require an estimated \$1.55 million in annual personnel costs in today's dollars when all twenty-five positions are filled. This amount does not include overtime that could be required to meet these new staffing levels. Additionally, the total cost could be impacted by future economic conditions.