

AGENDA



Thursday, November 8, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 50

Subject: Authorize award, negotiation, and execution of a 24-month requirements service agreement with ATLANTA BUILDING MAINTENANCE, INC., Alpharetta, GA, for janitorial services in an estimated amount not to exceed \$176,832, with three 12-month extension options in an estimated amount not to exceed \$88,416 per extension option, for a total estimated contract amount not to \$442,080.

Amount and Source of Funding: Funding in the amount of \$73,680 is available in the Fiscal Year 2007-2008 Operating Budget of Austin Energy. Funding for the remaining 14 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Karen Williams, Buyer II, 322-6467.

Purchasing Language: Best evaluated proposals of three proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will allow Austin Energy to provide the Combined Transportation and Emergency Communication Center (CTECC) with janitorial staffing services, including supplies and equipment.

Austin Energy has a contract with CTECC to provide facility management services and is required to provide daily custodial services for the facility 365 days per year. The services include a night crew and two day porters and are divided into daily, weekly, monthly, quarterly, semi-annual and annual tasks. The total area to be serviced is approximately 57,000 square feet.

All onsite workers will be required to submit to and pass CTECC's stringent security check.

MBE/WBE Solicited: 16/7 MBE/WBE Bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred and forty-one notices were sent including 16 MBEs and seven WBEs. Three proposals were received with no MBE/WBEs responding.
- c. Since the last contract award made in 2003, there have been multiple modifications to the scope of work; therefore, there is no comparable pricing history.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal.
- b. awardThe Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.