



# City of Austin

**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

November 20, 2007

Travis County Services for the Deaf & Hard of Hearing  
Sam Briscoe  
P.O. Box 1748  
Austin, TX 78767

Dear Mr. Briscoe:

The City of Austin approved the execution of a contract with your company for Sign Language Interpreting Services in accordance with the referenced solicitation.

Responsible Department:	Community Care Services Department
Department Contact Person:	Roger Stricklin
Department Contact Email Address:	Roger.stricklin@ci.austin.tx.us
Department Contact Telephone:	512-972-5491
Project Name:	Amendment No. 10
Contractor Name:	Travis County Services for the Deaf & Hard of Hearing
Contract Number:	S040411-413
Contract Period:	October 1, 2007 through September 30, 2008
Extension Options:	Five 12-month Options
Requisition Number:	Interlocal
Solicitation Number:	N/A
Agenda Item Number:	August 30, 2007
Council Approval Date:	48

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Barbara McConnell  
Buyer II  
Purchasing Office  
Finance and Administrative  
Service Department

cc: Roger Stricklin