



MEMORANDUM

TO: Toby Futrell, City Manager

FROM: Greg Canally, Budget Officer

DATE: November 29, 2007

SUBJECT: Environmental Standards for all City Buildings

Item # 46 on the November 29, 2007 Council Agenda is to approve a resolution directing the City Manager to implement design and environmental standards for all city buildings.

This item will be managed by staff and resources from the following departments; Austin Energy, Neighborhood Planning and Zoning, Neighborhood Housing and Community Development, and the Watershed Protection and Development Review. It is estimated to require 4 full-time equivalent (FTE) planners or their counterpart, working approximately 40 hours each, for a combined total of 160 hours.

In addition, the Watershed Protection and Development Review Department also estimates ten projects meet the requirements of this Resolution in FY 2007-2008. Therefore, 3 FTEs working an approximately 60 hours each will also be needed to complete the work for this effort.

Though additional resources are required, backfilling of resources is not expected. However, working on the project may cause the routine workload to slowdown slightly. The project is not likely to significantly impact timelines for other projects.