



Financial and Administrative Service Department

Purchasing Office

PO Box 1088, Austin, Texas, 78767

November 30, 2007

Austin Community College
Stephen B. Kinslow, President/CEO
5930 Middle Fiskville Road
Austin, Texas 78752

Dear Mr. Kinslow:

The City of Austin has approved the execution of a contract with your company for child care quality improvement and training services in accordance with the referenced Interlocal agreement.

Responsible Department:	Health & Human Services
Department Contact Person:	Lori Doubrava
Department Contact Email:	Lori.doubrava@ci.austin.tx.us
Department Contact Telephone:	(512) 972-5077
Project Name:	Teacher & Director Trac
Contractor Name:	Austin Community College
Contract Number:	NI080000003
Contract Amount:	\$160,638.00
Contract Period:	October 1, 2007 through September 30, 2008
Extension Options:	Three (3) 12-month options
Requisition Number:	RQM 9100 07112800175
Solicitation Number:	NA
Agenda Item Number:	Item 12
Council Approval Date:	09/27/07

A copy of the contract/purchase order will be forwarded by U.S. mail or email.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under *Department Contact Person* above.

Sincerely,

Wilbur Jones
Buyer I
Office: (512) 972-4013