



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

December 12, 2007

VENDOR Life Insurance Company of North America
Contact Name Joy Horvath
2700 Post Oak Boulevard, Ste. 700
Houston, TX 77056

Dear Contact Name: Ms. Horvath,

The Austin City Council approved the execution of a contract with your company for Short Term and Long Term Disability Insurance in accordance with the referenced solicitation.

Responsible Department:	Human Resources
Department Contact Person:	Anitra Jones
Department Contact Email Address:	Anitra.jones@ci.austin.tx.us
Department Contact Telephone:	512-974-3448
Project Name:	Short Term and Long Term Disability Insurance
Contractor Name:	Life Insurance Company of North America
Contract Number:	5800-NA070000187
Contract Period:	09/01/07 – December 31, 2008
Contract Amount:	\$2,287,000
Extension Options:	Two 12-month terms
Requisition Number:	RQM 5800-07011000423
Solicitation Number:	RML0007
Agenda Item Number:	59
Council Approval Date:	08/30/07

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Rosemary Ledesma
Supervising Senior Buyer
Purchasing Office
Finance and Administrative
Service Department

cc: Anitra Jones, HRD