



**Financial and Administrative Service Department  
Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

December 11, 2007

**VENDOR** Gary Liss & Associates  
**Contact Name** Gary Liss  
4395 Gold Trail Way  
Loomis, CA 95650-8929

Dear Contact Name: Mr. Liss,

The Austin City Council approved the execution of a contract with your company for Zero Waste Plan Consulting Services in accordance with the referenced solicitation.

<b>Responsible Department:</b>	Solid Waste Services
<b>Department Contact Person:</b>	Bobby Jones
<b>Department Contact Email Address:</b>	Bobby.jones@ci.austin.tx.us
<b>Department Contact Telephone:</b>	512-974-1955
<b>Project Name:</b>	Zero Waste Plan Consulting Services
<b>Contractor Name:</b>	Gary Liss & Associates
<b>Contract Number:</b>	CT 1500-07121100583
<b>Contract Period:</b>	12/01/07 – May 31, 2008
<b>Contract Amount:</b>	\$49,500
<b>Extension Options:</b>	N/A
<b>Requisition Number:</b>	RQS 1500-07062101871
<b>Solicitation Number:</b>	MQH0022
<b>Agenda Item Number:</b>	37
<b>Council Approval Date:</b>	11/29/07

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Rosemary Ledesma  
Supervising Senior Buyer  
Purchasing Office  
Finance and Administrative  
Service Department

cc: Bobby Jones, SWS