



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

December 14, 2007

The Wright House Wellness Center, Inc.  
Leah Graham, Executive Director  
4301 N. IH-35, Suite B  
Austin, Texas 78722-1103

Dear Ms. Graham:

The City of Austin has approved the execution of a contract with your company for Minority AIDS Initiative in accordance with Department of Health and Human Services grant.

Responsible Department:	Health & Human Services
Department Contact Person:	Carmen Chronis
Department Contact Email Address:	Carmen.Chronis@ci.austin.tx.us 7201 Levander Loop, Austin, Texas 78702
Department Contact Telephone:	(512) 972-5078
Project Name:	Minority AIDS Initiative
Contractor Name:	The Wright House Wellness Center, Inc.
Contract Number:	NG080000008
Contract Period:	10/01/2007-07/31/08
Extension Options:	Two (2) 12-month options
Requisition Number:	NA
Solicitation Number:	NA
Agenda Item Number:	Item No. 21
Council Approval Date:	11/08/07

A copy of the contract/purchase order will be forwarded by mail or email.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person above.

Sincerely,

Wilbur Jones  
Buyer I  
Purchasing Office

CC: