



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

December 14, 2007

AIDS Services of Austin, Inc.
Lee Manford, Executive Director
7215 Cameron Road
Austin, Texas 78765

Dear Mr. Manford:

The City of Austin has approved the execution of a contract with your company for Minority AIDS Initiative in accordance with Department of Health and Human Services grant.

Responsible Department:	Health & Human Services
Department Contact Person:	Carmen Chronis
Department Contact Email Address:	Carmen.Chronis@ci.austin.tx.us 7201 Levander Loop, Austin, Texas 78702
Department Contact Telephone:	(512) 972-5078
Project Name:	Minority AIDS Initiative
Contractor Name:	AIDS Services of Austin, Inc.
Contract Number:	NG080000007
Contract Period:	10/01/2007-07/31/08
Extension Options:	Two (2) 12-month options
Requisition Number:	NA
Solicitation Number:	NA
Agenda Item Number:	Item No. 21
Council Approval Date:	11/08/07

A copy of the contract/purchase order will be forwarded by mail or email.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person above.

Sincerely,

Wilbur Jones
Buyer I
Purchasing Office

CC: