



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

January 7, 2008

Austin Children's Shelter, Inc.  
Gena VanOsselaer, Executive Director  
P.O. Box 684213  
Austin, Texas 78702

Dear Ms. Balthazar:

The City of Austin has approved the execution of a contract with your company for Social Services in accordance with the referenced council award.

Responsible Department:	Health & Human Services
Department Contact Person:	Leslie Boyd
Department Contact Email Address:	<a href="mailto:leslie.boyd@ci.austin.tx.us">leslie.boyd@ci.austin.tx.us</a> 7201 Levander Loop, Austin, Texas 78702
Department Contact Telephone:	(512) 972-5036
Project Name:	Social Services
Contractor Name:	Austin Children's Shelter, Inc.
Contract Number:	G050052, Amendment 6
Contract Period:	01/01/08-12/31/08
Extension Options:	None
Requisition Number:	NA
Solicitation Number:	NA
Agenda Item Number:	Item No. 20
Council Approval Date:	12/13/07

A copy of the contract/purchase order will be forwarded by mail or email.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person above.

Sincerely,

*Wilbur Jones*  
Wilbur Jones  
Buyer I  
Purchasing Office