Purchasing Office   **Item No. 56**
RECOMMENDATION FOR COUNCIL ACTION

Subject: Authorize award and execution of an 18-month requirements service contract with TEXAS METER & DEVICE COMPANY, Waco, TX, for automated electric meter change out services in an estimated amount not to exceed $3,258,000.

Amount and Source of Funding: Funding is available in the Fiscal Year 2007-2008 Capital Budget of the Austin Energy Department.

Fiscal Note: A fiscal note is attached.

For More Information: Dolores Castillo, Sr. Buyer /322-6466

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will establish an 18-month service contract to change out 250,000 single-phase meters, 20,000 3-phase meters, and 10,000 current transformer rated meters for automated meter reading meters for Austin Energy (AE).

This contract provides the labor force to perform meter change out services for the three types of meters throughout the AE service area. This change out will support automated as opposed to manually read meters and also strategically position AE to provide advanced metering services to their customer base. Texas Meter & Device will furnish all supervision, labor, tools, safety devices, test equipment, materials, and conveyances necessary to perform the meter exchange services.

MBE/WBE Solicited: 0/0   MBE/WBE Bid: 0/0

PRICE ANALYSIS
a. Adequate competition.
b. Twenty notices were sent. There are no known MBE/WBEs available for these services. Two bids were received.
c. This is the first contract of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION
a. Lowest bid received.
b. The Purchasing Office concurs with Austin Energy's recommended award.
c. Advertised on the Internet.