

## AGENDA



Thursday, January 31, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 60**

**Subject:** Authorize award and execution of three 12-month requirements service contracts for grounds maintenance services with the following vendors: RED & WHITE GREENERY, Georgetown, TX, for services at Walnut Creek Wastewater Treatment Plant in an estimated amount not to exceed \$70,650, with two 12-month extension options in an estimated amount not to exceed \$70,650 per extension option, for a total estimated contract amount not to exceed \$211,950; SOUTHWEST KEY MAINTENANCE, Austin, TX, to provide services at South Austin Regional Wastewater Treatment Plant in an estimated amount not to exceed \$54,182, with two 12-month extension options in an estimated amount not to exceed \$54,182 per extension option, for a total estimated contract amount not to exceed \$162,546; and MESQUITE AND OAK LANDSCAPING, San Marcos, TX, to provide services at Hornsby Bend Bio-solids Management Plant in an estimated amount not to exceed \$13,150, with two 12-month extension options in an estimated amount not to exceed \$13,150 per extension option, for a total estimated contract amount not to exceed \$39,450.

**Amount and Source of Funding:** Funding in the amount of \$103,487 is available in the Fiscal Year 2007-2008 Operating Budget of the Austin Water Utility. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Steve Aden, Supervising Sr. Buyer, 974-2021.

**Purchasing Language:** Lowest bids of seven bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting Opportunities were identified; therefore no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the Water and Wastewater Commission.

These contracts are to provide annual grounds maintenance services for Walnut Creek Wastewater Treatment Plant, South Austin Regional Wastewater Treatment Plant and Hornsby Bend Bio-solids Management Plant. The contracts include labor, materials, and equipment to provide complete grounds maintenance services, including mowing and trimming of grass and vegetation, removal of trash, and tree and shrub trimming.

MBE/WBE solicited: 11/2      MBE/WBE bid: 1/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Seventy-eight notices were sent, including 16 MBEs and two WBEs. Seven bids were received, with one MBE responding.
- c. The pricing offered represents a 30% increase to the contract awards in August 2006. This can be attributed to the increase in costs for fuel and labor.

#### APPROVAL JUSTIFICATION

- a. Lowest bids received.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.