

A G E N D A



Thursday, January 31, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 52

Subject: Authorize award, negotiation, and execution of a 24-month requirements service contract with ATLANTA BUILDING MAINTENANCE, Austin, TX for janitorial services at Austin Energy Department locations including power plants in an estimated amount not to exceed \$211,840, with three 12-month extension options in an estimated amount not to exceed \$105,920 per extension option, for a total estimated contract amount not to exceed \$529,600.

Amount and Source of Funding: Funding in the amount of \$70,613 is available in the Fiscal Year 2007-2008 Operating Budget of Austin Energy. Funding for the remaining 16 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Karen Williams, Buyer II (512) 322-6467

Purchasing Language: Best evaluated proposal of three proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for janitorial services at six Austin Energy Department locations, including Decker Power Plant, Paul Robbins District Cooling Plant No.1, District Cooling Plant No. 2, Domain Plant, Holly Power Plant and Sand Hill Power Plant.

The purpose of having a janitorial services contract is to provide a clean and safe environment for City employees and the public. These facilities host both public and City meetings, thus requiring these areas to be professionally cleaned and maintained. Services are divided into daily, weekly, bi-weekly, monthly, and quarterly tasks that vary by location. The buildings total approximately 50,228 square feet.

MBE/WBE solicited: 16/7 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred forty-one notices were sent, including sixteen MBEs and seven WBEs. Three proposals were received, with no response from the MBE/WBEs.
- c. Since the last time this service was solicited, there have been multiple modifications in the following areas: locations, scope of work, living wages and benefits; therefore, there is no comparable pricing history available.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.