



MEMORANDUM

TO: Toby Futrell, City Manager

FROM: Greg Canally, Budget Officer

DATE: January 31, 2008

SUBJECT: Mueller Healthy Community Initiative Plan

Item # 79 on the January 31, 2008 Council Agenda is to approve a resolution directing the City Manager to work with stakeholders in the Mueller community to develop a Healthy Community Initiative Plan that will encourage healthy behaviors, and to include an implementation budget and ways to measure behaviors and health outcomes.

This item will be managed by staff and resources from the Health and Human Services Department (HHSD) and Economic Growth and Redevelopment Services Office (EGRSO). It is estimated this effort will require one temporary part-time program coordinator full-time equivalent (FTE) and related costs of \$15,000 in one-time costs. This part-time FTE would be responsible for the coordination of the meetings, researching data and other important documentation for the working committee and producing the report and related budget for the working group.

Other HHSD staff will also provide support to this project, but the project is estimated to require one more part-time dedicated program coordinator FTE to complete the plan. The department will review funding in the STEPS grant to see if it can utilize existing funding for this project. Upon completion of this review, the details will be reported back to Council for their approval. Additionally, it should be noted that this project will not affect other current and ongoing HHSD projects.