



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

February 4, 2008

Mesquite and Oak Landscaping
Attn: Andy J. Wilhelm
P.O. Box 901
San Marcos, TX 78667

Mr. Wilhelm

The Austin City Council approved the execution of a contract with your company for Grounds Maintenance Services at Hornsby Bend Biosolid Management Plant in accordance with the referenced solicitation.

Responsible Department:	Austin Water Utility
Department Contact Person:	Lydia Torres
Department Contact Email Address:	lydia.torres@ci.austin.tx.us
Department Contact Telephone:	512/972-0329
Project Name:	Grounds Maintenance Services at Hornsby Bend BMP
Contractor Name:	Andy J. Wilhelm
Contract Number:	NA080000070
Contract Amount:	\$13,150
Extension Option Amount:	\$13,150
Contract Period:	February 18, 2008 through February 17, 2009
Extension Options:	Two 12-Month Options
Requisition Number:	2200 0701200928
Solicitation Number:	STA0101
Agenda Item Number:	60 (Administrative Award)
Council Approval Date:	1/31/2008

A copy of the contract along with your bid submittal is attached hereto..

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Stephen T. Aden, Sr.
Supervising Senior Buyer
Purchasing Office
Finance and Administrative
Service Department

cc: Lydia Torres/AWU