



**Contract Reference Cover Sheet**

<i>Responsible Department:</i>	FASD, Purchasing Office
<i>Contact person in your office:</i>	Mary Quintero-Herrera
<i>Address:</i>	124 W. 8 <sup>th</sup> Street, STE 308 Austin, TX 78701
<i>E-mail:</i>	mary.quintero@ci.austin.tx.us
<i>Telephone/Fax:</i>	(512) 974-3266 / 512-974-2388
<i>Project Name/Description:</i>	Janitorial and coarse paper supplies
<i>Contractor/Vendor/Party:</i>	Gulf Coast Paper Company through Buyboard
<i>Contract Period:</i>	February 1, 2008 to May 31, 2008
<i>Extension Options:</i>	Three 12-month
<i>Contract No.:</i>	GC080000007
<i>Requisition No.:</i>	7400-07092701106
<i>Solicitation No.:</i>	N/A
<i>Ordinance/Resolution Number:</i>	63
<i>Date Approved by Council:</i>	1/31/08