

AGENDA



Thursday, February 14, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 48**

Subject: Authorize award and execution of a contract with BRIGGS EQUIPMENT, Austin, TX for the purchase of one terminal truck tractor in an amount not to exceed \$85,286.

Amount and Source of Funding: Funding is available in the Fiscal Year 2007-2008 Capital Budget of the Solid Waste Services Department.

Fiscal Note: A fiscal note is attached.

For More Information: Ron Mazzarella, Fleet Buyer/974-2837

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the purchase of one new terminal yard tractor manufactured by Kalmar Industries Corp., Ottawa, Kansas. This vehicle is specifically designed to move trailers and will be exclusively used to move trailers in and out of the Solid Waste Services Department Material Recovery Facility.

Empty trailers are backed down a ramp and positioned under the recyclable materials separating unit. When the trailers are full, they are moved out of the separating area and parked in the yard awaiting transport to recycling facilities.

Austin Energy's Climate Protection team and Fleet have worked together to develop a vehicle purchasing process in our progress towards our citywide objective of obtaining carbon neutrality by 2020. The development of the purchasing criteria incorporates emissions impact, available technologies on the market, physical demands on the vehicle, and service application. These criteria are applied to all vehicles submitted to Fleet for purchase. This vehicle is powered by a diesel engine that is equipped to operate on bio-diesel fuel.

This vehicle has been recommended for purchase utilizing a process that involves the Fleet Officer, affected Department Director, and Assistant City Manager (ACM). ACM approval is required for all new additions to the City's fleet prior to any requests being made to the Purchasing Office. The request to purchase this additional vehicle was sent to Fleet Services and forwarded to the appropriate ACM for approval.

PRICE ANALYSIS

a. Sole bidder. Other potential bidders were contacted and stated that they were unable to bid at this time. Briggs Equipment is the only authorized Kalmar Industries Corp. dealer in Texas, and the manufacturer will only sell through an authorized dealer. No other truck tractor manufacturers responded to the bid.

b. Fifty-four notices were sent. There are no known MBE/WBEs available for this commodity. One bid was received.

c. The pricing offered represents a 7% increase to the last purchase made in May 2007.

APPROVAL JUSTIFICATION

a. Sole bid received.

b. The Purchasing Office concurs with the Solid Waste Services Department and Fleet Services Department's recommended award.

c. Advertised in the Austin American-Statesman and on the Internet.