



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

February 15, 2008

BRIGGS EQUIPMENT
Ken Jones
740 Bastrop Highway
Austin, TX, 78741-9999

Dear Mr. Jones:

The Austin City Council approved the execution of a contract with your company for one terminal tractor in accordance with the referenced solicitation.

Responsible Department:	Purchasing
Department Contact Person:	Ron Mazzarella, Sr.
Department Contact Email Address:	ron.mazzarella@ci.austin.tx.us
Department Contact Telephone:	(512) 974-2837
Project Name:	Terminal Tractor
Contractor Name:	Briggs Equipment
Contract Number:	CT 7800 08021501073
Contract Period:	One-time Purchase
Extension Options:	N/A
Requisition Number:	7800 07120700530
Solicitation Number:	RCM0019
Agenda Item Number:	48
Council Approval Date:	February 14, 2008

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Rick Fudge
Supervising Senior Buyer
Purchasing Office
Finance and Administrative
Service Department

cc: