

## AGENDA



Thursday, February 28, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 44**

**Subject:** Authorize award and execution of a contract with CARTER & BURGESS, INC., Fort Worth, TX, for safety management system development services in an estimated amount not to exceed \$315,000.

**Amount and Source of Funding:** Funding is available in the 2007-2008 Operating Budget of the Aviation Department. \$200,000 is provided by the Federal Aviation Administration Safety Management System Grant.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Cruz Banda, Buyer II/974-2133

**Purchasing Language:** Best evaluated proposal of two proposals received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No Subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the Austin Airport Advisory Commission.

This contract will provide a safety management system and development services for the Aviation Department. The Austin-Bergstrom International Airport (ABIA) has been selected by the Federal Aviation Administration (FAA) to participate in a pilot program evaluating the implementation of a Safety Management System (SMS). The information developed will be helpful as the FAA considers development of a Notice of Proposed Rulemaking to incorporate SMS into Title 14 C.F.R. Part 139, Certifications of Airports. The consultant is expected to deliver a systematic and well documented safety program.

This is a pilot program through a FAA grant. The solicitation process and evaluation is in accordance with the U.S. Department of Transportation, Federal Aviation Administration, Advisory Circular, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects, AC No.: 150/5100-14D.

MBE/WBE solicited: 33/12      MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Five hundred and forty-three notices were sent, including 33 MBEs and 12 WBEs. Two proposals were received, with no response from the MBE/WBEs.
- c. This is a pilot program; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with Aviation Department's recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.