

AGENDA



Thursday, February 28, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 45**

Subject: Authorize award and execution of a 24-month requirements service contract with HOLT DOOR SYSTEMS, INC., Austin, TX for the maintenance, repair and replacement of overhead garage doors in an estimated amount not to exceed \$800,000, with two 12-month extension options in an estimated amount not to exceed \$400,000 per extension option, for a total estimated contract amount not to exceed \$1,600,000.

Amount and Source of Funding: Funding in the amount of \$233,333 is available in the Fiscal Year 2007-2008 Operating Budgets of various City departments. Funding for the remaining 17 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Brad Brill, Buyer I, 972-4012

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide for maintenance, repair, and replacement of approximately 312 overhead garage doors in numerous City facilities including the Austin Fire Department, Emergency Medical Services Department, Austin Convention Center, and Financial Services Department. Both routine maintenance and emergency repair/replacement services will be available under this agreement.

MBE/WBE Solicited: 0/0 MBE/WBE Bid: 0/0

PRICE ANALYSIS

- a. Sole bidder. Other potential bidders were contacted who stated that they were unable to provide these services due to the volume of work and the required hours of availability.
- b. Twelve notices were sent. There are no known MBE/WBEs available for these type services. One bid was received.
- c. The pricing offered represents a 21% increase from the last purchase award made in February 2005. The previous contract for these services was terminated prior to the expiration date since the contractor was unable to continue performing services at the contracted rates.

APPROVAL JUSTIFICATION

- a. Sole bid received.
- b. The Purchasing Office concurs with the Austin Fire Department, Emergency Medical Services Department, Austin Convention Center, and Financial Services Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.