



MEMORANDUM

TO: Marc Ott, City Manager

FROM: Greg Canally, Budget Officer

DATE: March 6, 2008

SUBJECT: Residential Development Regulation Task Force Recommendations

Item # 39 on the March 6, 2008 Council Agenda is to approve a resolution initiating code amendments to Subchapter F of Chapter 25-2 to implement recommendations of the Residential Development Regulation Task Force and other stakeholders, and to bring the amendments to Council no later than May 22, 2008. Staff from the following Departments will manage this effort; Watershed Protection and Development Review (WPDRD), Law, Neighborhood Planning and Zoning (NPZD), and Neighborhood Housing and Community Development (NHCD).

This effort is estimated to require the following existing department staff:

- 1 WPDRD Inspector working 5 hours each week
- 1 WPDRD Planner Principal from the Residential Review Division – working approximately 10 hours each week.
- 1 NPZD Planner, working approximately 5 hours each week
- 1 NHCD Planner, working approximately 5 hours each week
- 1 Attorney, working approximately 5 hours each week
- Total annual hours estimated: 1,560

The WPDRD staff members will work with stakeholders to develop the technical language required to meet the resolution's objectives. Additionally, staff from NPZD and NHCD will assist in reaching out to stakeholders to ensure that the amendment language is appropriate.

It should be noted that this effort coincides with an effort to amend Chapter 25-10 regarding Sign Regulations per Council approved Resolution 20071108-128. With two significant ordinances moving forward at the same time, there could be an increased delay in responding to requests from residential construction customers to assist with regular, daily projects.