

AGENDA



Thursday, March 20, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 29**

Subject: Authorize award and execution of a 36-month requirements supply contract with EBSCO INFORMATION SERVICES, Westminster, CO for periodical subscriptions for the Austin Public Library in an estimated amount not to exceed \$436,509, with three 12-month extension options in an estimated amount not to exceed \$145,503 per extension option, for a total estimated contract amount not to exceed \$873,018.

Amount and Source of Funding: Funding in the amount of \$84,877 is available in the Fiscal Year 2007-2008 Operating Budget of the Library Department. Funding for the remaining 29 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sydney Ceder, Senior Buyer/974-2035

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will establish a supply agreement for the purchase of magazines, newspapers, and other serial publications for the Austin Public Library, including the John Henry Faulk Central Library, the Austin History Center, and the 20 existing branch libraries.

These periodicals will include popular titles, as well as titles for business information, consumer research, and other educational purposes for use by students and other community members.

The contractor will place new subscriptions, renew existing subscriptions, retrieve funds from discontinued publications, and handle all correspondence with publishers, including processing claims for missing issues.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Sole bid. Other potential bidders were contacted and stated that it either specialized in publications for a specific language, provided internet subscriptions, or did not perform the services requested. One vendor's bid was received beyond the posted bid opening date and time.
- b. Thirteen notices were sent. There are no known MBE/WBEs available for these commodities. One bid was received.
- c. The pricing offered represents a 1.5% increase to the last award made in January 2005.

APPROVAL JUSTIFICATION

- a. Sole bid received. EBSCO is the current supplier of these commodities.
- b. The Purchasing Office concurs with the Library Department's recommended award.

c. Advertised in the Austin American-Statesman and on the Internet.