



Amendment No. 8
to
Contract No. G040077
For
HIV Social Services
Between
City of Austin
and
The Wright House Wellness Center

TERMS:

Contract Amendment

- 1.0** On March 20, 2008, the City Council approved an extension to the above-referenced contract for an additional 12 month period from March 2, 2008 to February 28, 2009 and hereby agrees to amend the current contract to reflect the additional funding of \$ 118,611 for a total contract amount of \$ 118,611. The contract term will be March 1, 2008 through February 28, 2009.
- 2.0** The total Contract authorization is recapped below.

Term	Contract Change Amount	Total Contract Amount
Basic Term: 03/01/04 – 02/28/05	\$ 107,500	\$ 107,500
Amendment No. 1: 03/01/05 – 02/28/06 Renewal Option #1	\$ 107,500	\$ 215,000
Amendment No. 2: 3% Cost of Living: 03/01/05 – 02/28/06	\$ 1,344	\$ 216,344
Amendment No. 3: 03/01/06 – 02/28/07 Renewal Option # 2	\$ 110,725	\$ 327,069
Amendment No. 4: 3.5% Cost of Living: 03/01/06 – 02/28/07	\$ 1,615	\$ 328,684
Amendment No. 5: Increase funding: 03/01/06 – 02/28/07	\$ 20,170	\$ 348,854
Amendment No. 6: one 12-month extension: 03/01/07 – 02/29/08	\$ 114,600	\$ 463,454
Amendment No. 7: 3,5% Pro-rated increase: 03/01/07 – 02/29/08	\$ 1,671	\$ 465,125
Amendment No. 8: one 12-month extension: 03/01/08 – 02/28/09	\$ 118,611	\$ 583,736

3.0 The following terms and conditions have been amended and attached:

- 4.1 Attachment B-8: Performance Measures
- 4.2 Attachment C-8: Budget – Cost Allocation

4.0 Minority Business Enterprises/Women’s Enterprises (MBE/WBE) goals do not apply to this contract.

5.0 By signing this Amendment the Contractor certifies that the Contractor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.

6.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, Amendment No. 8 is hereby incorporated into and made a part of the above-referenced contract.

CONTRACTOR

Leah Graham
Acting Executive Director
The Wright House Wellness Center
4301 N. IH-35, Suite B1
Austin, Texas, 78722
(512) 467-0022

CITY

Lynn Mueller
Contract Compliance Manager
P.O. Box 1088
Austin, Texas 78767
(512) 972-4011

Signature

Signature

Date

Date

ATTACHMENT B-8

PERFORMANCE MEASURES

The Wright House Wellness Center
City of Austin HIV Social Service Contract
March 1, 2008 – February 28, 2009

OUTPUT PERFORMANCE MEASURES

AGENCY NAME: The Wright House Wellness Center

SECTION I: OUTPUT PERFORMANCE MEASURES

A. SERVICE CATEGORY: Food Bank / Home - Delivered Meals / No Nutritional Supplements
OUTPUT MEASURE #1: 630 of units of food provided. 1 unit = 1 visit.
OUTPUT MEASURE #2: 53 unduplicated clients will be provided food due to medical needs. A. 43 continuing clients will be served. B. 10 new clients will be served.
OUTPUT MEASURE #3: 0 units of nutritional supplements provided.
OUTPUT MEASURE #4: 0 unduplicated clients provided nutritional supplements
B. SERVICE CATEGORY: Nutritional Counseling
OUTPUT MEASURE # 1: 70 units of service will be provided. 1 unit = 1 session
OUTPUT MEASURE # 2: 35 unduplicated clients will be served.
C. SERVICE CATEGORY: Other Support Services – Alternative Therapies
OUTPUT MEASURE # 1 433 units of service will be provided to clients. 1 unit = 15 minutes (staff time)
OUTPUT MEASURE # 2 100 unduplicated clients will be served.
D. SERVICE CATEGORY: Evidence Based Prevention, Education and Outreach Services
OUTPUT MEASURE # 1 15 women will be trained as peer volunteers.
OUTPUT MEASURE # 2 15 businesses and/or organizations conducting activities in African American communities will join the business network.
OUTPUT MEASURE # 3 275 women will be provided with HIV prevention information through outreach.

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SECTION II: OUTCOME PERFORMANCE MEASURES

Service Category: Food Bank / Home - Delivered Meals / No Nutritional Supplements
OUTCOME MEASURE # 1: 80% or 42 of 53 clients will demonstrate improved nutritional status based on a nutritional assessment.
What data will be collected analyzed and reported in order to assess this outcome? Data collected and reported will include client satisfaction with quality of Food Pantry services.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Data will be collected in the form of a formal Client Satisfaction Survey required by the Administrative Agent each year. Data will be compiled by the Administrative Agent once all surveys are submitted.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? Annually (02/09)

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
53	42	80	02/09

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Service Category: Food Bank / Home - Delivered Meals / No Nutritional Supplements
OUTCOME MEASURE # 2: 80% or 42 of 53 clients will be surveyed for satisfaction with services. 80% or 34 of 42 clients surveyed will report satisfaction with quality of services.
What data will be collected analyzed and reported in order to assess this outcome? Data collected and reported will include client satisfaction with quality of Food Pantry services.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Data will be collected in the form of a formal Client Satisfaction Survey required by the Administrative Agent each year. Data will be compiled by the Administrative Agent once all surveys are submitted.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? Annually (02/09)

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
53	42	80	02/09

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
34	42	80	02/09

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Service Category: Food Bank / Home - Delivered Meals / No Nutritional Supplements
OUTCOME MEASURE # 3: 100% or 53 of 53 clients served will be linked to and/or receive primary medical care services.
What data will be collected analyzed and reported in order to assess this outcome? Data collected and reported will include documentation of referrals made to primary medical care as well as the receipt of primary medical care services.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Data will be collected through the use of a Request for Confidential Information release signed by clients in order to attain the information. Data will also be collected using a client referral tracking form kept in each client file as well as the ARIES database and WHWC Physician Follow-Up form. The data will be compiled by program staff using ARIES and Excel.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? Bi-Annually (09/08, 03/09)

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
53	53	100	09/08 03/09

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Service Category: Food Bank / Home - Delivered Meals / No Nutritional Supplements
OUTCOME MEASURE # 4: 100% or 53 of 53 clients served will be linked to and/or receive case management services (unless otherwise documented).
What data will be collected analyzed and reported in order to assess this outcome? Data collected and reported will include documentation of referrals made to case management services as well as the receipt of case management services.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Data will be collected through the use of a Request for Confidential Information release signed by clients in order to attain the information. Data will also be collected using a client referral tracking form kept in each client file as well as the ARIES database. The data will be compiled by program staff using ARIES and Excel.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated?

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
53	53	100	09/08 03/09

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Service Category: Food Bank / Home - Delivered Meals / No Nutritional Supplements
OUTCOME MEASURE # 5: 100% or 7 of 7 staff will be trained on Austin EMA's Standards of Care.
What data will be collected analyzed and reported in order to assess this outcome? Data collected will include the documentation of training provided and complete by all program staff.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Data will be collected in the form of a staff sign-in sheet for all training received.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? Annually (04/09) or as needed.

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
7	7	100	02/09

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SECTION II: OUTCOME PERFORMANCE MEASURES

Service Category: Nutritional Counseling
OUTCOME MEASURE # 1: 80% or 28 of 35 clients will attain nutritional plan goals.
What data will be collected analyzed and reported in order to assess this outcome? Review of nutritional plan at sessions.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Client nutritional plan will be assessed every six months by program staff.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? Bi-annually

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
35	28	80	09/08 03/09

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Service Category: Nutritional Counseling
OUTCOME MEASURE # 2: 75% or 26 of 35 clients receiving nutritional counseling services will remain in or access primary medical care.
What data will be collected analyzed and reported in order to assess this outcome? Data collected and reported will include physician follow-up, ARIES data and client self-report.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Data will be collected in the form of ARIES reports, bi-annual physician follow-ups and bi-annual client follow-ups.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? Bi-Annually

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
35	26	75	09/08 02/09

The Wright House Wellness Center
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Service Category: Nutritional Counseling
OUTCOME MEASURE # 3: 80% or 28 of 35 clients will report satisfaction with overall quality of services received.
What data will be collected analyzed and reported in order to assess this outcome? Data collected and reported will include client satisfaction with quality of Nutritional Counseling services.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Data will be collected in the form of a formal Client Satisfaction Survey required by the Administrative Agent each year. Data will be compiled by the Administrative Agent once all surveys are submitted.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? Annually (02/09)

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
35	28	100%	09/08 03/09

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Service Category: Nutritional Counseling
OUTCOME MEASURE # 4: 100% or 6 of 6 staff will be trained on Austin EMA's Standards of Care.
What data will be collected analyzed and reported in order to assess this outcome? Enrollment and completion record of training class.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Provider of training will collect data.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? When training scheduled

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
6	6	100%	09/09

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SECTION II: OUTCOME PERFORMANCE MEASURES

Service Category: Other Support Services – Alternative Therapies
OUTCOME MEASURE # 1: 75% or 75 of 100 clients accessing alternative therapies will remain in primary medical care.
What data will be collected analyzed and reported in order to assess this outcome? Data collected and reported will include documentation of referrals made to primary medical care as well as the receipt of primary medical care services.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Data will be collected through the use of a Request for Confidential Information release signed by clients in order to attain the information. Data will also be collected using a client referral tracking form kept in each client file as well as the ARIES database and WHWC Physician Follow-Up form. The data will be compiled by program staff using ARIES and Excel.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? Bi-Annually (09/08, 03/09)

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
100	75	75%	09/08 03/09

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Service Category: Other Support Services – Alternative Therapies
OUTCOME MEASURE # 2: 70% or 70 of 100 clients accessing alternative therapies will maintain or increase their Quality of Life.
What data will be collected analyzed and reported in order to assess this outcome? Data collected and reported will include total quality of life scores on the WHWC Wellness Survey. Clients most recent score (within the contract period) will be compared to the previous survey score.
How will the data be collected and compiled for this outcome measure (include description of resources and tools used)? Data will be collected and compiled using an Excel spreadsheet, Program staff will input survey scores as clients complete them.
At what point(s) or time(s) in the service delivery sequence will the data be collected and evaluated? Bi-annually

Total Undup. Clients Evaluated for Outcome Objective	Total Number of Undup. Clients Achieving Objective	% of Undup. Clients Achieving Outcome Objective	Specify Reporting Dates
100	70	70%	09/08 03/09