

## AGENDA



Thursday, April 10, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 32**

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**Subject:** Authorize award and execution of a contract with AGILENT TECHNOLOGIES, INC., Wilmington, DE, for the purchase of a gas chromatograph/mass spectrometer in an amount not to exceed \$84,996.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2007-2008 Capital Budget of Austin Energy.

**Fiscal Note:** A fiscal note is attached.

**For More Information:** Martha L. Gaines, Buyer II/322-6583

**Purchasing Language:** Lowest bid meeting specification of four bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract is for the purchase of one Gas Chromatograph/Mass Spectrometer for the Austin Energy Laboratory Services. The function of this instrument is to analyze organic compounds in soil and water samples. These analyses are performed in order to comply with all regulatory tests required by the Environmental Protection Agency and Texas Commission on Environmental Quality (TCEQ). This instrument will comply with new criteria for quality control and quality assurance required for all submitted test results and allows the lab to maintain its current status with TCEQ.

MBE/WBE solicited: 0/1

MBE/WBE responded: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Nineteen notices were sent, including one WBE. There are no known MBEs available for this commodity. Four bids were received, with no response from the WBE.
- c. This is Austin Energy's first purchase of this type of gas chromatograph/mass spectrometer; therefore there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received meeting specification.
- b. The City of Austin Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.